

# SEASONAL CAMP STAFF EMPLOYMENT APPLICATION

## General Information:

Thousands of Scouts visit camp each summer. Both Camp Tuckahoe and Hidden Valley are operated by the New Birth of Freedom Council, BSA, and both are located in the heart of south central PA.

Opportunities to serve Scouting by being a member of the camp staff are available to outstanding members of the Boy Scouts of America. Competition for employment is **keen**; the jobs **demanding**; the experience **unrivaled**.

Applicants are considered for positions without regard to race, color, religion, sex, national origin, marital status.

- The minimum age requirement is 15. Boy Scouts of America standards require age 18 and 21 minimums for some positions.
- Please **include** a photocopy of two forms of identification (suggest driver's license, social security or student ID card) with your application.
- Applicants must be registered members of the Boy Scouts of America or agree to become registered before employment may be offered.
- The Staff is employed during the second week of June until the second or third week of August. Length of employment may vary with job assignment. Preference will be given to those applicants who are available for the entire camp season.
- The principles of the Scout Oath or Promise and Law must be practiced as a way of life.
- The camp staff **must** set an example of excellence in Scouting which includes owning and wearing the proper BSA uniform at all times.
- References are important! Be sure to submit a list of individuals, which may be contacted for personal references. Applicants cannot be considered without proper recommendations.
- Review the list of jobs and indicate your top two preferences on the application. **A resume of your experience for each of your choices is requested.**
- Use additional paper if needed when answering the questions on the application.
- You are expected to reside in housing provided by the camp. Summer housing is two person tents. Housing for married couples and their families is very limited. If you need family housing, attach a separate letter detailing extent of request giving age and sex of spouse and each dependent. Family housing will not be available without a written request approved by the Camp Director. Camp management reserves the right to enter your quarters for inspection at its discretion
- Mail your application early to the address below. Opportunities for employment are better for those who apply prior to January 1.

CAMPING SERVICE  
400 TUCKAHOE ROAD  
DILLSBURG, PA 17019



**SUMMER AVAILABILITY**

Dates Available For Employment - (BE SPECIFIC) From June \_\_\_\_\_ To August \_\_\_\_\_

List any and all dates you would not be able to work and would request time off. Please also state why the time off is requested. \_\_\_\_\_

**EXPERIENCE AND TRAINING**

Currently Registered As \_\_\_\_\_ Unit No. \_\_\_\_\_ Council/Organization \_\_\_\_\_

Number of Years Tenure as Youth \_\_\_\_\_ As an Adult \_\_\_\_\_ BSA Rank \_\_\_\_\_

List Leadership positions you have held in the past \_\_\_\_\_

Have you ever served on a Camp Staff? \_\_\_\_\_ When/Where? \_\_\_\_\_

List any past camp staff positions you have held \_\_\_\_\_

Other High Adventure Experience – National Jamborees, Philmont, Sea Base, Unit or Family High Adventure Experience

Location \_\_\_\_\_ Year(s) \_\_\_\_\_

Location \_\_\_\_\_ Year(s) \_\_\_\_\_

List Leadership Courses ( JLT, Woodbadge, other) \_\_\_\_\_

Hobbies, skills, and special interests (plays, story telling, etc.) \_\_\_\_\_

Youth Organization Experience and Extra Curricular Activities \_\_\_\_\_

List any musical instruments you can play \_\_\_\_\_

Describe Leadership Experience \_\_\_\_\_

Describe Training Completed \_\_\_\_\_

Are you a member of the Order of the Arrow? \_\_\_\_\_ Circle: Ordeal Brotherhood Vigil

Circle all current Certifications:	Lifeguard	BSA	Red Cross	Expiration Date	_____
	First aid	BSA	Red Cross	Expiration Date	_____
	CPR	BSA	Red Cross	Expiration Date	_____
	National BSA Camp School	Course		Expiration Date	_____

**REFERENCES**

These references are required! Each reference must be complete a reference form and return it directly to the Camping Services, 400 Tuckahoe Road, Dillsburg, PA 17019. Special reference letters are welcome in addition to, but not in place of the reference form. List three people (other than immediate family) who know you from Work, School, Church or Civic Organization who can be contacted for more information.

Name: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship with you \_\_\_\_\_

Name: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship with you \_\_\_\_\_

Name: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship with you \_\_\_\_\_

Approval of Scout Leader: (required for all Scouts)

I have reviewed this application with the applicant and believe he is qualified for the position he is seeking.

UNIT LEADER: \_\_\_\_\_

Phone Number : \_\_\_\_\_

**EDUCATIONAL BACKGROUND**

Name & Location	Number of Years Attended	Major	Degree (Yes/No)
High School _____			
College _____			
Other _____			
Scholastic Honors _____			
Sports _____			
Activities _____			
Offices Held _____			

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**EMPLOYMENT**

Do you give New Birth of Freedom Council permission to do a background check? ( Please initial) \_\_\_\_\_ Yes \_\_\_\_\_ No

Present or Most Recent Employer \_\_\_\_\_ May We Contact? \_\_\_ Yes \_\_\_ No

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Job Title \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Description of Duties (Indicate Significant Responsibilities, Accomplishments, & Contributions) \_\_\_\_\_

Reason For Leaving \_\_\_\_\_

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Past Employer \_\_\_\_\_ May We Contact? \_\_\_ Yes \_\_\_ No

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Job Title \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Description of Duties (Indicate Significant Responsibilities, Accomplishments, & Contributions) \_\_\_\_\_

Reason For Leaving \_\_\_\_\_

Have You Ever Been Discharged or Asked To Resign From Any Job: \_\_\_\_\_ Yes \_\_\_\_\_ No

If Yes, Why? \_\_\_\_\_

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I hereby make application for summer employment and, in accordance with the principles of the organization, subscribe to the Scout Oath, Law, and Declaration of Religious Principle. I agree to be loyal to and cooperate fully with all of the BSA policies, programs, and management; including those policies set forth in this application. I further agree to bring a completed Health and Medical Record upon my arrival, if selected. I understand that a personal interview may be required before employment will be granted.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I authorize all my previous employers, schools, and all other references to furnish the information requested. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand that any falsification or misrepresentation in this application is cause for discharge.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Parent if applicant  
is under 18 years old.

\_\_\_\_\_  
Date

# NEW BIRTH OF FREEDOM COUNCIL, BSA STAFF REFERENCE/APPRAISIAL



(Please Print)

Applicant's Name \_\_\_\_\_

As part of the Summer Camp Program of the New Birth of Freedom Council, BSA, offers summer camp programs in an outdoor setting. The success of the program is due in large part to the seasonal staff that is hired. With your help, we hope to hire people of good character who can be entrusted with the responsibility of working with young people and leaders participating in our programs. We appreciate your frank and careful evaluation of the applicant named at the top of this page.

In what capacity do you know this person? \_\_\_\_\_

(Examples are Scoutmaster, neighbor, teacher, employer, etc.)

How well do you know this applicant? \_\_\_ Very well \_\_\_ Rather well \_\_\_ Casually \_\_\_ Do not know this person

Please evaluate this person in each of the following areas by placing a CIRCLE around the appropriate phrase:

ATTITUDE	Very Enthusiastic	Enthusiastic	Generally Positive	Passive	Poor
LEADERSHIP	Excellent	Very Good	Good	Fair	Poor
APPEARANCE	Well Groomed	Neat	Careless	Sloppy	Poor Grooming
PHYSICAL CAPABILITIES	Superior	Very Good	Average	Below Average	Poor
INITIATIVE	Resourceful	Industrious	Average	Unmotivated	Lazy
ABILITY TO COMMUNICATE	Excellent	Very Good	Good	Fair	Poor
INTEGRITY	Trustworthy	Reliable	Generally Reliable	Untrustworthy	Can't be Trusted
PERSONALITY	Charismatic	Outgoing	Pleasant	Passive	Objectionable
MATURITY	Very Mature	Mature	Average	Immature	Childish
JUDGEMENT	Excellent	Very Good	Good	Fair	Poor

- What, in your estimation, is this person's greatest ability?

\_\_\_\_\_

- What, in your estimation, can this person improve upon?

\_\_\_\_\_

- Recommendation: \_\_\_ Highly recommend employment \_\_\_ Recommend employment \_\_\_ Do not recommend

NAME (Please Print) \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Please use the back of this sheet if necessary for additional comments. Return the completed form to:  
**Camping Services, 400 Tuckahoe Road, Dillsburg, PA 17019.**