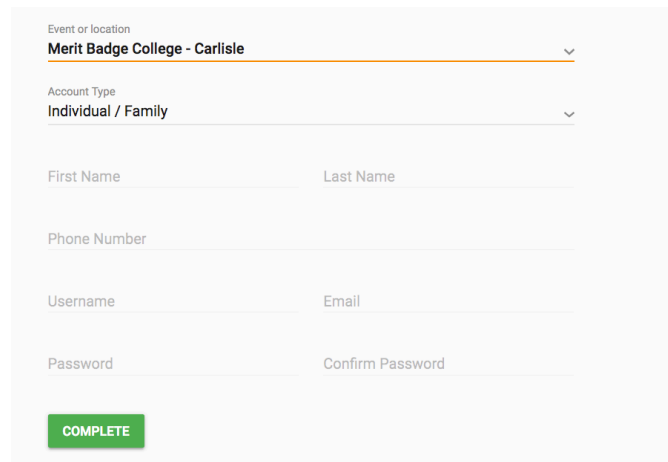


Creating an Individual Account for Tentaroo

Step 1: Go to <https://nbf.tentaroo.com/>

Step 2: In the center of the page click "Create Account". You will be prompted to pick an event or location. You can choose anything from the dropdown to create your account.

Step 3: Complete the information requested including Account Type (select "Individual/Family"), name, phone, and email information for the person creating the account, and username and password for the person creating the account. Once complete click "Complete."



The screenshot shows a registration form with the following fields and options:

- Event or location: Merit Badge College - Carlisle
- Account Type: Individual / Family
- First Name: [text input]
- Last Name: [text input]
- Phone Number: [text input]
- Username: [text input]
- Email: [text input]
- Password: [text input]
- Confirm Password: [text input]
- A green button labeled "COMPLETE" is at the bottom.

Step 4: You will receive an email at the address used to create the account. Please click the provided link to verify your registration.

New Birth of Freedom Council

Welcome John,

Thanks for your registration with New Birth of Freedom Council. To activate your account, please click on the following link:

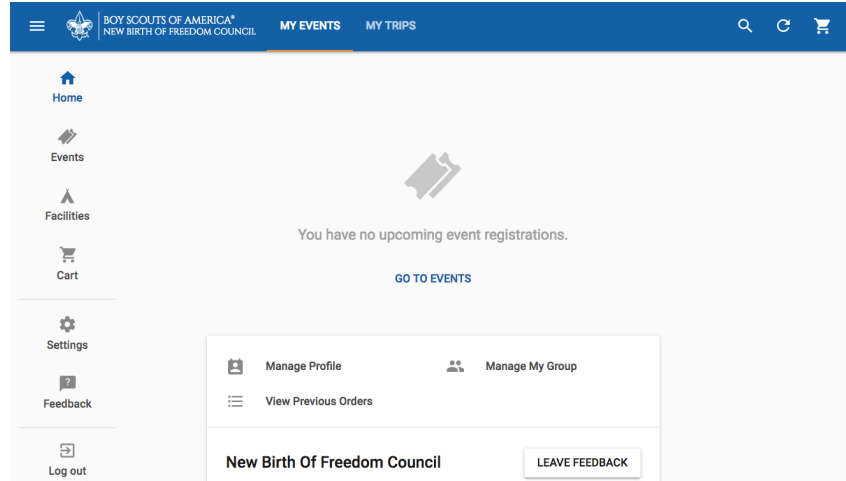
[Activate Account](#)

If the link doesn't work, please go to following address:

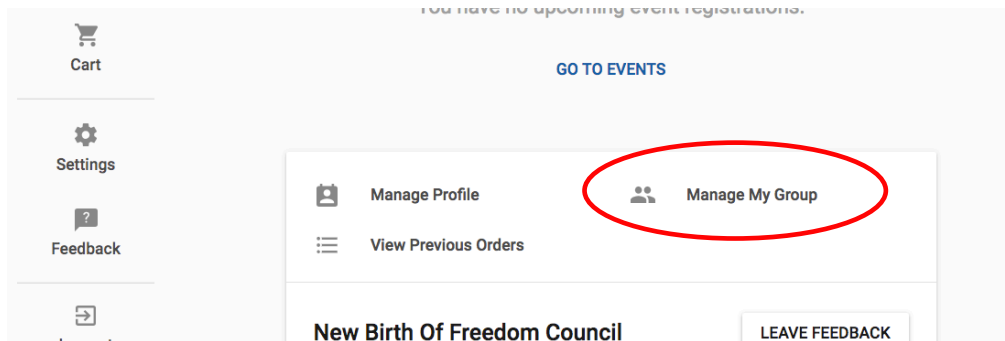
<https://nbf.tentaroo.com/verify.cfm?id=0A192623-8035-4AC9-94DF-C1CB5D6BB903&code=416963&EventTypeID=2927>

Step 5: You will be directed to a page that says "Verification Complete".

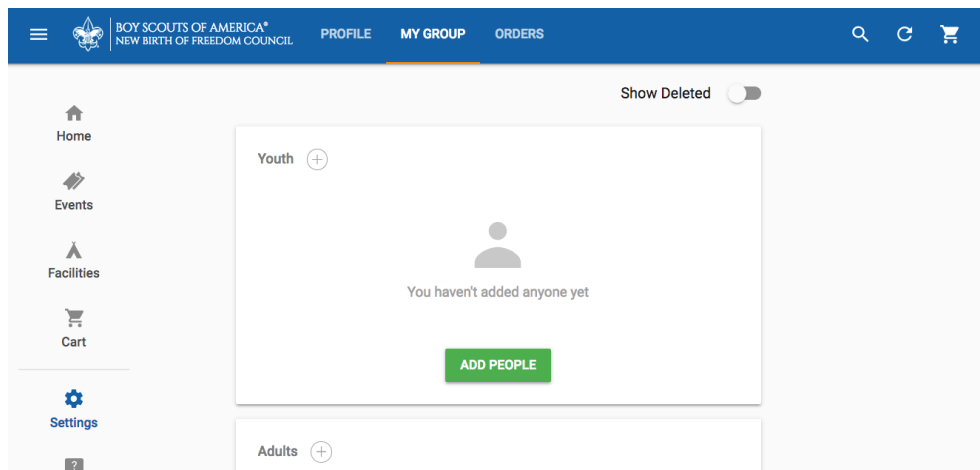
Step 6: You will be redirected to <https://nbf.tentaroo.com/>. Enter your log in credentials that were just created. Once you log in you will be on your Tentaroo Home Page which looks like the one below.



Step 7: Add Scouts/Adults to your roster. For many events, especially Merit Badge based events, you will need to enter your family or Scout. Click on "Manage My Group" in the center of the page.



Step 8: You will be directed to a page that looks like the one below to add youth or adults. Click on the + sign next to either youth or adult and complete the appropriate fields.



Step 9: Once all of the fields are complete, click complete and the name will appear on your roster. Once Scouts/Adults are added you can continue to register for an event.