**Timetable**

**COMPLETE ON OR BY:**

**BY AUGUST 15th**
- Summit your Hooked on Scouting Commitment Form

**BETWEEN AUGUST 19th-30th**
- Contact schools and principals, set up boy talks and learn about school
  - Establish date, time and location of recruitment night.
  - Confirm date with District Executive or District membership volunteer.
  - Begin external publicity (press release, poster, yard signs, church bulletins).

**2-3 DAYS BEFORE ROUNDUP**
- Pack Roundup Coordinator, District Executive or District Representative confirms boy talk with school.
  - Notify current Pack members and have them wear their uniforms.
  - Make sure promotional materials have been distributed.
  - Make sure facility will be open.

**ON BOY TALK DAY**
- District Executive, District Representative or Unit Leader does Boy Talk. Flyers go home with boys inviting them to the roundup.

**ON ROUNDUP NIGHT**
(Completed by Sept. 30th)
- Unit leader to attend roundup. Arrive early.
- Set up display and/or organize a gathering period activity.
- Assist in opening ceremony.
- Present a two minute report on Unit’s program.
- Assist Roundup Coordinator with new Scout activities registration.
- Cubmaster signs youth applications and gives applications and fees to District Executive, District Representative, or Commissioner.

**AFTER ROUNDUP NIGHT**
- Have all new adult registration applications signed by the head of the institution or the chartered organization representative.
- Ensure all new leaders complete online training for Youth Protection and Cub Scout Leader Basic Training and obtain background clearances.
- Follow up with un-registered Scouts and all new leaders.

**BY SEPTEMBER 29TH**
- Have all applications and payments turned in to the Scout Service Center. **Applications received after September 30th will not be guaranteed a fishing pole.**

**SEPTEMBER EVENT DATE**
- Free Hooked on Scouting event. September 30th

**BY OCTOBER 31st**
- All Packs have 2nd chance recruitment Pack meeting.