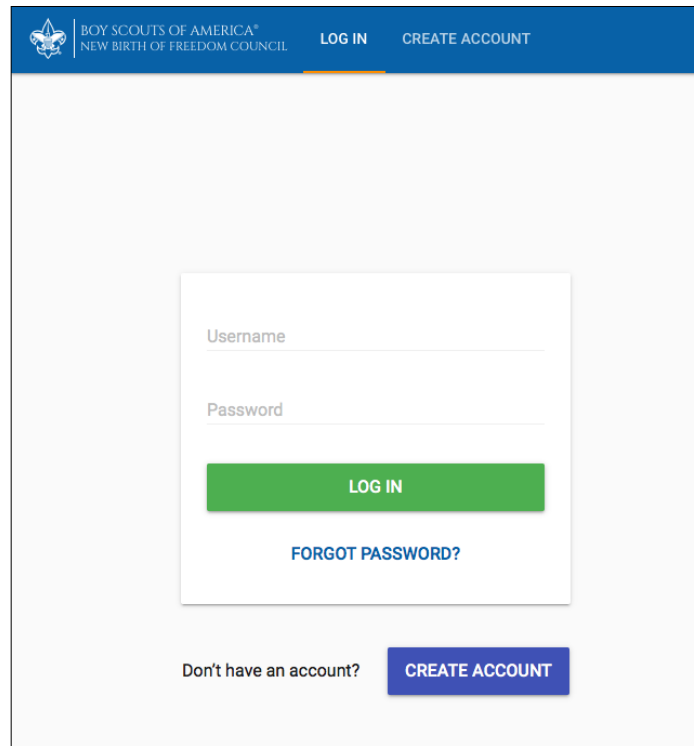


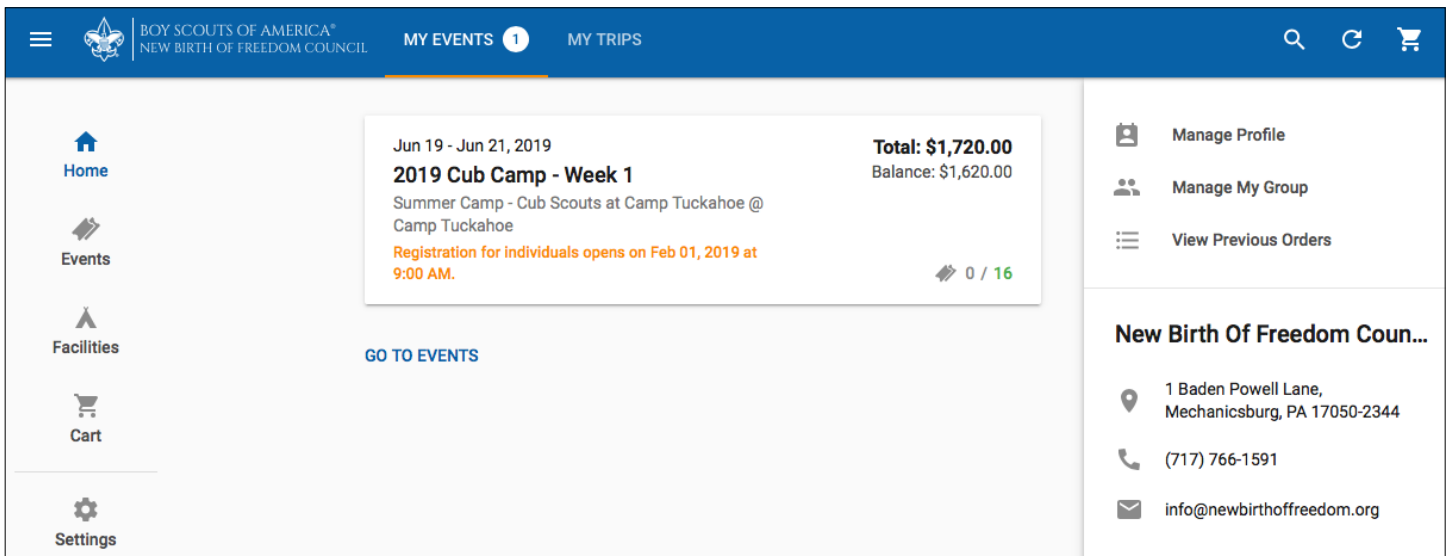
How To Add Individual Scouts & Adult Participants

Please visit nbf.tentaroo.com to log in to your Pack's Tentaroo account.



The screenshot shows the login interface for the Boy Scouts of America's Tentaroo system. At the top, there is a blue header with the organization's logo and name, and two links: "LOG IN" and "CREATE ACCOUNT". The main content area features a white login box with two input fields: "Username" and "Password". Below these fields is a prominent green "LOG IN" button. Underneath the button is a blue link for "FORGOT PASSWORD?". At the bottom of the page, there is a blue button labeled "CREATE ACCOUNT" preceded by the text "Don't have an account?".

Once you are logged in, select your session of camp.



The screenshot displays the user dashboard after logging in. The top navigation bar includes a menu icon, the organization's logo and name, and navigation links for "MY EVENTS" (with a notification badge) and "MY TRIPS". On the right side of the header are icons for search, refresh, and a shopping cart. A left-hand sidebar contains icons for "Home", "Events", "Facilities", "Cart", and "Settings". The main content area features a card for an event: "2019 Cub Camp - Week 1" running from "Jun 19 - Jun 21, 2019". The card lists the event as "Summer Camp - Cub Scouts at Camp Tuckahoe @ Camp Tuckahoe" and notes that "Registration for individuals opens on Feb 01, 2019 at 9:00 AM." It also shows a "Total: \$1,720.00" and a "Balance: \$1,620.00". A "GO TO EVENTS" link is positioned below the card. On the right side of the dashboard, there is a "New Birth Of Freedom Coun..." section with contact information: "1 Baden Powell Lane, Mechanicsburg, PA 17050-2344", phone number "(717) 766-1591", and email "info@newbirthoffreedom.org". Above this contact info are links for "Manage Profile", "Manage My Group", and "View Previous Orders".

Scroll down to the Participants section and click on the **ADD PARTICIPANT** button.

The screenshot shows a 'Participants' section with a total count of 0. It features two main categories: 'Youth (Y)' and 'Adult (A)'. Each category has a green 'ADD PARTICIPANT' button in the top right corner. Below each category name, it says '8 spots left' with a plus sign icon. In the center of each category, there is a grey person icon and the text 'No participants registered.' At the bottom of each category, there is another green 'ADD PARTICIPANT' button.

Select the Youth or Adult you wish to add as a Participant.
If they are not listed, select NEW YOUTH or NEW ADULT to add them to MY GROUP.

The screenshot shows a participant selection screen with three tabs: 'MY GROUP', 'NEW YOUTH', and 'NEW ADULT'. The 'MY GROUP' tab is selected and underlined. Below the tabs, there are two sections: 'Youth (Y)' and 'Adults (A)'. The 'Youth (Y)' section lists the following names: Larry Bourgeois, Calvin Broadus, Marshall Mathers, George Pollin, Donnie Wahlberg, Laurent Bourgeois, Curtis Jackson, AJ McLean, and Steven Tyler. The 'Adults (A)' section lists Bobby Brown, Adam Yauch, and Carlos Santana. At the bottom of the screen, there are four dots indicating the current step and a 'NEXT >' button.

Please confirm or add the Scout's details before clicking NEXT.

The screenshot shows a registration form for a Scout named Steven Tyler. At the top, there are three tabs: "MY GROUP" (selected), "NEW YOUTH", and "NEW ADULT". Below the tabs is a profile picture placeholder for Steven Tyler. The form fields are as follows:

- First Name:** Steven
- MI:** MI (optional)
- Last Name:** Tyler
- Date Of Birth:** 2/15/2011 (optional)
- Gender:** Male
- Allow Photography:** A toggle switch is turned on. Below it, a note states: "Child may be photographed and/or videotaped to be used for promotion, free of any claims."
- Contact Info:**
 - Email:** kate.klapatch@scouting.org (optional)
 - Phone Number:** 7175905456 (optional)
 - Alternate Phone Number:** (optional)
- Unit:**
 - Rank:** (optional)
 - Rank as of 6/19/2019:** (optional)
- Emergency Contact:**
 - Emergency Contact Name:** Kate Q Customer (optional)
 - Emergency Contact Phone:** 7175905456 (optional)

At the bottom of the form, there are four dots representing a progress indicator, with the first dot filled. To the right of the dots is a "NEXT >" button.

On the next screen, click COMPLETE to Confirm.

You must CHECKOUT in order to save the Participant additions.

If you have any questions, please contact the person listed in the "Event Contact Information" section.