Welcome to the 2019-2021 Program Planning Guide. It is our sincere hope that this guide and web-based resources will be helpful in providing your Scouts and families with the best experience Scouting can offer. The New Birth of Freedom Council continually looks to improve the tools volunteers can access to better prepare adult leaders to deliver a program that progresses each year through the Journey to Excellence. Please involve your Unit Commissioner in the Program Planning process, as they have been trained to help you execute all steps necessary for a successful program year in Scouting!

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Program Planning resources are available on the Council website (Unit Resources) at: www.newbirthoffreedom.org. Read Page 3 to help you get started.

Mechanicsburg Service Center
1 Baden Powell Lane
Mechanicsburg, PA 17050
Ph: 717-766-1591
Fax: 717-795-8721
M-F 8:30 AM to 4:30 PM

Mechanicsburg Scout Shop
Ph: 717-766-1591
M-F 8:30 AM to 4:30 PM
Monday-Friday 9:00 AM to 5:00 PM
Open Late Thursdays until 7:00 PM
Saturdays 9:00 AM to 3:00 PM

York Service Center
2139 White Street
York, PA 17404
Ph: 717-843-0901
Fax: 717-845-6338
M-F 9:00 AM to 5:00 PM

York Scout Shop
Ph: 717-843-0901
M-F 9:00 AM to 5:00 PM
Monday-Friday 9:00 AM to 5:00 PM
Open Late Wednesdays until 7:00 PM
Saturdays 9:00 AM to 3:00 PM

PLEASE NOTE: COUNCIL SERVICE CENTER HOURS MAY BE DIFFERENT THAN SCOUT SHOP HOURS
## Annual Program Planning

**Your Unit’s Annual Program Plan = Satisfied Scouts and Families = A Lifelong Love of Scouting**

A common element of strong units is that they all have a good annual program planned a year in advance that is then shared with families in the form of a calendar. This helps to attract new Scouts and families to your unit and, if done right, generates more buy-in and engagement from your Scouting families.

Ideally, unit program planning happens in June or July of the calendar year. Before the planning meeting, the Committee Chair and the key unit leader (Cubmaster/ Scoutmaster/ Advisor/Skipper) should gather the following:

1. Key School dates (events, breaks, holidays, etc.)
2. Community event dates
3. Your chartered organization’s dates
4. Personal dates that may affect your unit’s activities (such as a certain leader being unavailable for meetings or trips)
5. District and Council Dates
6. Collected Family Talent Survey Sheets from all parents
7. Last year’s unit annual plan, if you have one
8. Journey to Excellence Scorecard/Information

To maximize the efficiency of your planning, the following people should attend the conference:

1. All unit committee members
2. All unit leaders
3. Chartered Organization Representative
4. Your Unit Commissioner
5. Parents that you think might be helpful
6. Den Chief (Packs)
7. Youth Leaders such as SPL, ASPL, Patrol Leaders or President or Vice Presidents (Scouts BSA & Venturing)

If you choose, there are electronic program planning conference guides available online to help you through the process. The process follows the following steps:

**STEP 1:** Take the dates collected and put them into your unit’s master calendar—either on hard copy or by plugging the information into an electronic calendar.

**STEP 2:** Before you begin rounding out the master calendar with things you want to do, review what the unit did last year. You might even want to write what you came up with on a flip chart or dry erase board. Ask yourself questions like: What events went well? What events didn’t go so well? Did we earn the Journey to Excellence Award? How was attendance? What camping trips did we take? Did we sell popcorn and nuts and Camp Cards?

**STEP 3:** Do some brainstorming on activities your unit may want to do. These could be things such as trips, trainings, celebrations, or service projects. Remember the brainstorming rule, which is anybody can suggest anything without critique or criticism. Feedback and analysis come later, after all the ideas have been captured. Involve your youth, even at a Pack level, to have them tell you what they find interesting! Once finished, take a vote on the activities to include on the calendar.

**STEP 4:** By now, the calendar should be taking shape. It should include school and community dates, holidays, some personal conflict dates, activities, and district and council dates. Now assign the person who will be responsible for each event! Remember that good planning and preparation will lead to satisfied Scouts and families.

**STEP 5:** Review your annual plan to ensure you have captured everything. Once you feel comfortable, publish or email your plan to each family. Sharing the annual plan with your families could be the most important step. It shows everything that the unit is doing and should also help to explain how fundraising is a key part in making all of these plans go.

**STEP 6:** Annual Program Planning is an ongoing process. Review the plan each month at your committee meeting and make sure you stay on track. Recruit chairs and volunteers to help one another and make assignments as needed! A great program plan leads to a great unit!
There are a lot of valuable resources and links available on the Council website: www.newbirthoffreedom.org. The Council is loaded with resources every unit leader needs to deliver a top-notch, safe, fun-filled program. Be sure to check out your District’s webpage for upcoming trainings and events, and news you can use. You will also find special promotions for Scouting activities and other events. “Camping” and “Fundraising” also have pages dedicated to their activities, events, and campaigns.

Another helpful website is the National BSA website which can be found at Scouting.org. Here you will find many national resources like Program Updates, Membership Tools, The Guide to Safe Scouting and more!

**Facebook and Newsletters**

The New Birth of Freedom Council has many great ways to stay connected with what is going on in your District, at our camps, and in our Council! Please continue to Follow, Like, and SHARE posts and information. For even more specific information to the area you live in, make sure you Follow your District’s Facebook Page and subscribe to the District Newsletter.

- Council Facebook Page
  - https://tinyurl.com/y6ma2msf
- Camp Tuckahoe Facebook Page
  - https://tinyurl.com/y6b2ky8p
- Hidden Valley Scout Reservation Facebook Page
  - https://tinyurl.com/y66m57z9
- Camp Conewago Facebook Page
  - https://tinyurl.com/y3xfy976
- Battlefield District Facebook Page
  - https://tinyurl.com/y3vjfaed
- Conococheague District Facebook Page
  - https://tinyurl.com/y28wpkyh
- Heritage Trails District Facebook Page
  - https://tinyurl.com/y2u32dqt
- Keystone Capital District Facebook Page
  - https://tinyurl.com/yypzaqbe
- Pioneer District Facebook Page
  - https://tinyurl.com/y5q2hyca
- Sasquesahanough Lodge Facebook Page
  - https://tinyurl.com/y2bw4mdl
- National Eagle Scout Association Facebook Page
  - https://tinyurl.com/y3pu469s

Sign up for any or all of our newsletters at http://tinyurl.com/z544x4z.
E-newsletters are administered through a host called Constant Contact.
Where can I go for help?

Being a Scout Leader is a rewarding experience and you certainly learn a lot of things along the way. No leader is expected to be an expert in everything and there are many great resources to help you navigate your Scouting experience. Sometimes we face questions or problems and need to be able to talk with someone for an answer. Our staff is here to help! Here are some of the best ways to get assistance:

Staff Directory: [https://tinyurl.com/y5krvey7](https://tinyurl.com/y5krvey7) This webpage has a list of all of the New Birth of Freedom staff and how to contact them directly.

Contact Us Form: If you have a question about something, but aren’t sure who to contact use the Contact Us feature on our website. [https://newbirthoffreedom.org/contact](https://newbirthoffreedom.org/contact).

Questions about a specific event: If it is a district event, visit your District’s website. Most events have contact information for the Chair of the event as well as your District Executive. When you register for an event in Tentaroo, often times the contact information is also there for the Chair of the event and the staff advisor.

Still not sure who to contact? Use the below contacts and they will get you to the right place
- Mechanicsburg Office, contact Donna Spangenburg: (717) 620-4519 or donna.spangenburg@scouting.org
- York Office, contact Cindy Trish: (717) 827-4660 or cindy.trish@scouting.org

General Email Inquiries: info@newbirthoffreedom.org
General Camping Inquiries: Camping@newbirthoffreedom.org

Tentaroo: Online Reservation System

The Council Calendar includes dates through 2021. By having dates well into the future, we are able to make the most of Tentaroo—our Online Reservation System. Tentaroo is a reservation system designed for the BSA. Units can use Tentaroo to make reservations for Camps, Activities, Trainings, and Year-Round Camping facilities until June 30, 2021!

How does it work?

Unit Accounts

Every unit has been provided with a username and password. Usernames and passwords are shared with the unit’s key leader (Cubmaster/Scoutmaster/Advisor/Skipper) and Committee Chair. The credentials are unique to the UNIT and the unit should share those credentials only with those key adults in the unit that plan trips and make reservations. **It is NOT recommended that the unit give every parent access in the system.**

The unit can change these 2 individuals at any time by logging into the account at [https://nbf.tentaroo.com](https://nbf.tentaroo.com) and clicking on “Manage Profile” on the home screen. As part of the annual program planning it is a good idea to review who has access to your Tentaroo account.

If you lose access to your account, **please do not create a new one.** You can either follow the prompts on Tentaroo for a lost password or you can contact the Camping Department at the New Birth of Freedom Council. Credentials can be sent to the two individuals that are listed as the unit’s primary and secondary contact.

Individual Accounts

Summer Camp and most activities are designed to have the unit make the reservation; however, some activities such as trainings or merit badge colleges are designed to have an individual register. Anyone can make an “Individual” Tentaroo Account. Individual accounts function very similarly to a unit account when it comes to registering for events. **The most significant difference is that Individuals CANNOT make year-round cabin/facility reservations.**

Since most events are designed for unit reservation, it is highly advisable that individual accounts should only be created when needing to register for events as an individual.

Check out the Tentaroo Support material at: [https://newbirthoffreedom.org/tentaroo-help](https://newbirthoffreedom.org/tentaroo-help)
Tentaroo: How to Make a Year-Round Camping Reservation

To access our online reservation system, please visit nbf.tentaroo.com directly or via links provided through our website.

Once you’ve logged in, you’ll see the home page. Any current registrations for events will be visible. You can view any current reservations for camp facilities by selecting “My Trips” at the top of the screen. To start a new reservation, click on “Facilities” on the left-hand side of the screen.

To View Available Facilities
To view the camp’s available facilities for any given date, select the facility from the list that you are interested in availability. Near the top of the next screen, select “Check Dates.” You will be directed to the following screen. Across the top, you will see options for “Cabins,” “Campsites,” “Dining Hall,” and “Pavilions.” Make sure you select the correct category for the facility that you are interested in reserving. You will then have a list of all of the facilities in that category and a calendar that shows their availability. Clicking on each facility also brings up details about capacity and amenities. Dates that are in green are dates available for reservation. Days that are gray, are not available for reservation.

NOTE: If you are a New Birth of Freedom Council unit, reservations must be made through your unit’s account. Log in credentials were sent to your unit’s key leader (Cubmaster/Scoutmaster/Advisor/Skipper) and Committee Chair and can be reset by those same individuals.
**To Make a Reservation**
Once you have determined the availability of the facility you wish to reserve, you can either return to your unit “Home” from the left-hand menu and then select “New Trip” or you can click on the facility and right below the picture select “New Trip.”

Complete this form with information that is relevant to this trip only (if you are unsure about your final youth and adult numbers, that is okay. Use your current numbers and you can always update later). Once made, you can update your cabin/facility reservation at any time.

Once complete you will be taken back to a trip specific page with “Add Reservation” in the middle of the page. Now you can reserve facilities. A listing of all of the cabins/facilities at your site and the dates requested are then able to be searched. Click on the cabin/facility you would like to use. You will be required to give an estimate of attendees that will staying in that facility at that event.

NOTE: If your total number of participants is higher than the sleeping capacity for this facility, you will receive an error. Please either choose a different facility or if you plan on reserving more than one facility, change the number of participants to reflect the number staying in this facility.

Once you have filled out all of the information, click “Next” at the bottom of the screen. Then you will be asked to confirm your payment and add to your cart. If you are finished with that trip, go ahead and proceed to check out. If you would like to add additional facilities, click “Add Reservation” on the next screen and continue to do so until the reservation is complete. You will need to “Add Reservation” to add heat options (propane heat is an additional option and cost with several over our facilities) and other amenities.

**Complete Reservation and Check Out**
Your cart will continue to track all of your additions and edits. When you are ready to submit your reservation, click “Checkout.” The remaining steps require you to determine your method of payment and complete your reservation. **YOUR RESERVATION IS NOT COMPLETE UNTIL YOU CLICK “PLACE ORDER” AND YOUR CART IS EMPTY.** You will receive a confirmation email of the transaction.

For assistance, please contact the Camping Department: (717) 590-5456 or Camping@newbirthoffreedom.org.
2019-2021 Council Calendar

This calendar includes Council-wide Committee Meetings, Popcorn, Training, Camping and Special Activity dates. Please refer to the District Pages for District Events and Meetings. CT=Camp Tuckahoe. HV=Hidden Valley

**July 2019**
- 4-Independence Day- Service Centers Closed
- 4-5-Camp Family Event-CT
- 7-13-Session 3 Scouts BSA Resident-HV
- 7-13-Session 1 Scouts BSA Resident-CT
- 13-Memorial Mall Ceremony-CT
- 14-20-Session 4 Scouts BSA Resident-HV
- 14-20-Session 2 Scouts BSA Resident-CT
- 16-Council Executive Committee Meeting-CT
- 17-Council Membership Committee
- 17-Friends of Hidden Valley Mtg
- 20-Catholic Committee Meeting
- 21-27-Session 5 Scouts BSA Resident-HV
- 21-27-Session 3 Scouts BSA Resident-CT
- 23-Popcorn and Nuts Show and Sell Orders Due
- 28-Aug 3-Session 4 Scouts BSA Resident-CT

**August 2019**
- 4-8-Session 2 Webelos Resident-CT
- 6-Council Commissioner Cabinet
- 11-15-Session 3 Webelos Resident-CT
- 13-Council Training Committee
- 16-Popcorn and Nuts Distribution
- 16-18-IA August Induction-HV
- 17-19 Session 3 Cub Scout Resident-CT
- 20-Council Executive Committee
- 21-Council Membership Committee
- 21-Good Turn for America Meeting
- 21-Conewago Committee Meeting
- 24-Campmaster Training-CT
- 31-PA Certified Fishing Skills Instructor Course-CT
- 31-Sept. 1-Certified Angling Instructor Course-CT

**September 2019**
- 2-Labor Day-Service Centers Closed
- 3-Council Commissioner Cabinet
- 5-Bass Pro Rifle Merit Badge Class
- 6-7-Intro to Outdoor Leader Skills (IOLS)-HV
- 6-8-Wood Badge Weekend 1 of 2
- 7-Chainsaw Safety Training-CT
- 10-Bass Pro Rifle Merit Badge Class
- 14-Campmaster Training-HV
- 14-NRA Range Safety Officer (RSO) Training-HV
- 14-15-NRA Basic Pistol Shooting Training-HV
- 15-20-Council Commissioner Cabinet
- 15-Philmont Meeting-CT
- 17-Council Executive Board Mtg
- 18-Council Membership Committee
- 18-Council Advancement Committee
- 18-Friends of Hidden Valley Mtg
- 19-Shooting Sports Committee Mtg
- 19-Bass Pro Rifle Merit Badge Class
- 20-RNA Basic Instructor Trng-HV
- 20-22-Catholic Scout Retreat
- 21-Catholic Committee Meeting
- 21-Friends of Hidden Valley Dinner
- 21-22-NRA Pistol Instructor Trng
- 24-Bass Pro Rifle Merit Badge Class
- 27-29-Wood Badge Weekend 2 of 2
- 27-29-September Fellowship-HV
- 28-Bass Pro Rifle Merit Badge Range Day-HV

**October 2019**
- 1-Council Commissioner Cabinet
- 4-5-Basic Adult Leader Outdoor Orientation (BALOO)-HV
- 5-Hooked on Scouting Fishing Day
- 8-Council Training Committee Mtg
- 11-13-Wizard Safari
- 14-Columbus Day-Service Centers Closed
- 15-Council Executive Committee
- 16-Council Membership Committee
- 16-Council Advancement Committee
- 16-Conewago Committee Meeting
- 16-19-Popcorn and Nuts Returns
- 17-Shooting Sports Committee Mtg
- 18-20-Rain Date: Wizard Safari
- 19-Conewago Work Day
- 20-Hunter-Trapper Education-HV
- 22-Popcorn and Nuts Take Order Sale Orders Due
- 25-26-Intro to Outdoor Leader Skills (IOLS)-HV
- 25-27-Wilderness Survival Weekend-HV
- 26-Council Membership Committee
- 26-BSA Rangemaster Training-CT
- 26-Halloween Day-CT

**November 2019**
- 2-Scouting for Food Hanger Distribution
- 3-Hunter-Trapper Education-CT
- 5-Council Commissioner Cabinet
- 8-Popcorn and Nuts Take Order Distribution
- 8-9-Basic Adult Leader Outdoor Orientation (BALOO)-CT
- 9-Scouting for Food Collection Day
- 11-Veterans’ Day
- 15-17-IA Lodge Leadership Annual Planning Conference
- 16-Level 1 Archery Instructor Certification Training-HV
- 16-Catholic Committee on Scouting
- 16-University of Scouting
- 17-Level 2 Archery Instructor Certification Training-HV
- 19-Council Executive Board
- 20-Council Membership Committee
- 20-Council Advancement Committee
- 20-Good Turn for America Meeting
- 20-Friends of Hidden Valley Mtg
- 21-Shooting Sports Committee Mtg
- 26-Eagle Scout Recognition Dinner
- 28-29-Thanksgiving-Service Centers Closed
- 28-Dec. 5-Camps Closed for Hunting

**December 2019**
- 3-Council Commissioner Cabinet
- 3-Charter Organization Rep Training
- 6-Popcorn and Nuts Payments Due
- 10-Council Training Committee
- 15-IA Lodge Officer Meeting-CT
- 17-Council Executive Committee
- 18-Council Membership Committee
- 18-Council Advancement Committee
- 19-Shooting Sports Committee Mtg
2019-2021 Council Calendar

This calendar includes Council-wide Committee Meetings, Popcorn, Training, Camping and Special Activity dates. Please refer to the District Pages for District Events and Meetings. CT=Camp Tuckahoe. HV=Hidden Valley

24-Christmas Eve
25-Christmas-Service Centers Closed
31-New Year’s Eve

January 2020
1-New Year’s Day-Service Centers Closed
5- OA Lodge Officer Meeting-CT
7-Council Commissioner Cabinet
11- OA Lodge Banquet
12-Philmont Meeting-CT
15-Friends of Hidden Valley Mtg
15-Council Membership Committee
16-Shooting Sports Committee Mtg
17-19-Winterfest-CT
18-BSA Rangemaster Training
18-Catholic Committee Meeting
20-Martin Luther King Jr. Day-Service Centers Closed
21-Council Executive Board Mtg
24-26-Rain Date: Winterfest

February 2020
1-Trainer’s Edge-HV
4-Council Commissioner Cabinet
9- OA Lodge Officer Meeting-CT
11-Council Training Committee Mtg
17-President’s Day-Service Centers Closed
18-Council Executive Committee
19-Council Membership Committee
19-Council Advancement Committee
19-Good Turn for America Meeting
19-Conewago Committee Mtg
20-Shooting Sports Committee Mtg
21-23-Winterfest 2-HV
22-Philmont CPR/AED Training-CT
28-Mar. 1- OA February Fellowship-CT

March 2020
3-Council Commissioner Cabinet
7-Philmont Meeting-CT
17-Council Executive Board Mtg
18-Friends of Hidden Valley Mtg
18-Council Membership Committee
18-Council Advancement Committee
19-Shooting Sports Committee Mtg
21-Chainsaw Training-HV

April 2020
3-5-Fishing Derby-HV
3-4-Intro to Outdoor Leader Skills (IOLS)-CT
4-Summer Camp Open House-HV
4-NRA Basic Rifle Shooting Trng.
5-NRA Basic Shotgun Shooting Training
5- OA Lodge Officer Meeting-CT
7-Council Commissioner Cabinet
10-Good Friday-Service Centers Closed
10-12-Easter Weekend-Camps Closed
12-Easter Sunday
14-Council Training Committee Mtg
15-Council Membership Committee
15-Council Advancement Committee
15-Conewago Committee Mtg
16-Shooting Sports Committee Mtg
17-18-Basic Adult Leader Outdoor Orientation (BALOO)-CT
17-19- OA April Induction-HV
18-Conewago Work Day
21-Council Executive Committee
24-NRA Basic Instructor Trng-HV
24-26-Philmont Shakedown Weekend
25-NRA Basic Rifle Training-HV
26-Catholic Bishop’s Mass
26-NRA Basic Shotgun Training-HV

May 2020
2-Council Recognition Dinner
2-Beaver Day-HV
3-Hunter-Trapper Education-HV
5-Council Commissioner Conference
8-9-Intro to Outdoor Leader Skills (IOLS)-HV
15-16-Basic Adult Leader Outdoor Orientation (BALOO)-HV
15-17- OA May Induction
16-Level 1 Archery Instructor Certification Training
16-Beaver Day-CT
16-Catholic Committee Mtg
17-Level 2 Archery Instructor Certification Training
17-Philmont Meeting
19-Council Executive Board Mtg & Annual Business Mtg
20-Friends of Hidden Valley Mtg
20-Council Membership Committee
20-Council Advancement Committee
20-Good Turn for America Meeting
21-Shooting Sports Committee Mtg
25-Memorial Day-Service Centers Closed

June 2020
2-Catholic Recognition Banquet
3-Program Launch-CT
5-7- OA Conclave-CT
14-19-National Youth Leadership Training (NYLT)
16-Council Executive Board-HV
17-Council Membership Committee
17-Conewago Committee Meeting
18-Shooting Sports Committee Mtg
21-27-Week 1 Scouts BSA Resident-HV
21-23-Week 1 Cub Scout Resident-CT
24-26-Week 2 Cub Scout Resident-CT
25-July 9-Philmont Trek
28-July 4-Week 2 Scouts BSA Resident-HV
28-July 4-Week 1 Webelos Resident-CT

July 2020
3-Independence Day Observed-Service Centers Closed
4-Independence Day
July 5-11-Week 3 Scouts BSA Resident-HV
2019-2021 Council Calendar

This calendar includes Council-wide Committee Meetings, Popcorn, Training, Camping and Special Activity dates. Please refer to the District Pages for District Events and Meetings. CT=Camp Tuckahoe. HV=Hidden Valley

July 5-11-Week 1 Scouts BSA Resident-CT
11-Memorial Mall Ceremony-CT
12-18-Week 4 Scouts BSA Resident-HV
12-18-Week 2 Scouts BSA Resident-CT
15-Council Membership Committee
15-Friends of Hidden Valley Mtg
16-Shooting Sports Committee Mtg
18-Catholic Committee Meeting
19-25-Week 5 Scouts BSA Resident-HV
19-25-Week 3 Scouts BSA Resident-CT
21-Council Executive Committee
26-27-Tiger Camp-HV
26-Aug. 1-Week 4 Scouts BSA Resident-CT

August 2020
1-8-National OA Conference
2-6-Week 2-Webelos Resident-CT
4-Council Commissioner Cabinet
8-12-Week 3-Webelos Resident-CT
11-Council Training Committee Mtg
14-16-Week 3-Cub Resident-CT
18-Council Executive Committee
19-Council Membership Committee
19-Good Turn for America Meeting
19-Conewago Committee Mtg
20-Shooting Sports Committee Mtg
21-23-OA August Induction
29-PA Fishing Skills Instructor Course-CT
29-30-Certified Angling Instructor Course
30-OA Lodge Officer Mtg

September 2020
1-Council Commissioner Cabinet
3-Bass Pro Rifle Merit Badge Class
7-Labor Day-Service Centers Closed
8-Bass Pro Rifle Merit Badge Class
11-12-Intro to Outdoor Leader Skills (IOLS)-CT
12-NRA Range Safety Officer Training-HV
12-Chainsaw Safety Training
12-13-NRA Basic Muzzleloading

Shooting Training-HV
13-NRA Muzzleloading Pre-Qual Testing-HV
13-Campmaster Training-CT
13-Philmont Meeting-CT
15-Council Executive Board Mtg
16-Friends of Hidden Valley Mtg
16-Council Membership Committee
16-Council Advancement Committee
17-Bass Pro Rifle Merit Badge Class
17-Shooting Sports Committee Mtg
18-NRA Basic Instructor Trng-HV
18-20-OA September Fellowship-CT
18-20-Annual Catholic Scout Retreat
19-20-NRA Muzzleloading Instructor Training-HV
19-Campmaster Training-HV
19-Catholic Committee Mtg
22-Bass Pro Rifle Merit Badge Class
25-27-Fall Fest-HV
26-Bass Pro Rifle Merit Badge Range Day-HV
26-BSA Rangemaster Training-HV

October 2020
2-3-Basic Adult Leader Outdoor Orientation (BALOO)-CT
6-Council Commissioner Cabinet
10-Hooked on Scouting
12-Columbus Day-Council Service Centers Closed
13-Council Training Committee Mtg
14-Conewago Committee Mtg
15-Shooting Sports Committee Mtg
16-18-Wilderness Survival Weekend-HV
17-Conewago Work Day
17-Trainer’s Edge-CT
18-Hunter-Trapper Education-HV
20-Council Executive Committee
21-Council Membership Committee
21-Council Advancement Committee
23-24-Intro to Outdoor Leader Skills (IOLS)-HV
24-Halloween Day
24-BSA Rangemaster Training

November 2020
1-Hunter-Trapper Education-CT
3-Council Commissioner Cabinet
6-7-Basic Adult Leader Outdoor Orientation (BALOO)-HV
7-Scouting for Food Door Hanger Distribution
11-Veteran’s Day
13-15-OA Lodge Leadership Annual Planning Weekend-HV
14-Scouting for Food Collection
14-Level 1 Archery Instructor Certification Training
15-Level 2 Archery Instructor Certification Training
17-Council Executive Board Mtg
18-Friends of Hidden Valley Mtg
18-Council Membership Committee
18-Council Advancement Committee
18-Good Turn for America Meeting
19-Shooting Sports Committee Mtg
21-Catholic Committee Mtg
24-Eagle Scout Dinner
26-27-Thanksgiving-Council Service Centers Closed
26-Dec 4-Camps Closed for Hunting

December 2020
1-Council Commissioner Cabinet
5-University of Scouting
8-Council Training Committee Mtg
13-OA Lodge Officers Mtg-CT
15-Council Executive Board Mtg
16-Council Membership Committee
16-Council Advancement Committee
17-Shooting Sports Committee Mtg
24-Christmas Eve
25-Christmas-Service Centers Closed
31-New Year’s Eve

Activities Jan. to June 2021
Jan. 9-OA Lodge Banquet
Jan. 15-17-Winterfest-CT
Feb. 19-21-Winterfest-HV
Mar. 5-7-OA March Fellowship
Apr. 16-18-Wood Badge Weekend 1
Apr. 16-18-OA April Induction
May 21-23-Wood Badge Weekend 2
June 2-Program Launch
June 4-6-OA Conclave
**Battlefield District**

*Includes these school districts: Fairfield, Gettysburg, Upper Adams, Bermudian Springs, Conewago Valley, Littlestown, Hanover, Southwestern, and Spring Grove*

<table>
<thead>
<tr>
<th>July 2019</th>
<th>February 2020</th>
<th>September 2020</th>
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<tbody>
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<td>22-26-Day Camp</td>
<td>13-Roundtable</td>
<td>10-Roundtable</td>
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<tr>
<td><strong>August 2019</strong></td>
<td>14-16-Klondike Derby</td>
<td>25-27-Fall Camporee</td>
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<tr>
<td>8-Roundtable</td>
<td>24-District Commissioner</td>
<td>28-District Commissioner</td>
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<tr>
<td>26-District Commissioner Meeting</td>
<td>Meeting</td>
<td>Meeting</td>
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<tr>
<td>26-District Committee Meeting</td>
<td>24-District Committee Meeting</td>
<td>28-District Committee Meeting</td>
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<tr>
<td><strong>September 2019</strong></td>
<td><strong>March 2020</strong></td>
<td><strong>October 2020</strong></td>
</tr>
<tr>
<td>12-Roundtable</td>
<td>12-Roundtable</td>
<td>8-Roundtable</td>
</tr>
<tr>
<td>17-Life to Eagle Seminar</td>
<td>23-District Commissioner Meeting</td>
<td>26-District Commissioner Meeting</td>
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<tr>
<td>23-District Commissioner Meeting</td>
<td>23-District Committee Meeting</td>
<td>26-District Committee Meeting</td>
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<tr>
<td><strong>October 2019</strong></td>
<td><strong>April 2020</strong></td>
<td><strong>November 2020</strong></td>
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<td>10-Roundtable</td>
<td>9-Roundtable</td>
<td>12-Roundtable</td>
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<tr>
<td>28-District Commissioner Meeting</td>
<td>24-26-Spring Camporee</td>
<td>23-District Commissioner Meeting</td>
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<tr>
<td>28-District Committee Meeting</td>
<td>27-District Commissioner Meeting</td>
<td>23-District Committee Meeting</td>
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<tr>
<td><strong>November 2019</strong></td>
<td><strong>May 2020</strong></td>
<td><strong>December 2020</strong></td>
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<tr>
<td>14-Roundtable</td>
<td>14-Roundtable</td>
<td>10-Roundtable</td>
</tr>
<tr>
<td>19-Life to Eagle Seminar</td>
<td>18-District Commissioner Meeting</td>
<td>12-Recharter Turn-in</td>
</tr>
<tr>
<td>25-District Commissioner Meeting</td>
<td>18-District Committee Meeting</td>
<td>14-District Commissioner Meeting</td>
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<tr>
<td>25-District Committee Meeting</td>
<td>19-Life to Eagle Seminar</td>
<td>14-District Committee Meeting</td>
</tr>
<tr>
<td><strong>December 2019</strong></td>
<td><strong>June 2020</strong></td>
<td><strong>Meeting Locations &amp; Times</strong></td>
</tr>
<tr>
<td>12-Roundtable</td>
<td>22-District Commissioner Meeting</td>
<td>All Committee, Commissioner, and Roundtable Meetings are held at:</td>
</tr>
<tr>
<td>14-Recharter Turn in Day</td>
<td>22-District Committee Meeting</td>
<td>Brethren Home</td>
</tr>
<tr>
<td>16-District Commissioner Meeting</td>
<td>20-24- Day Camp</td>
<td>2990 Carlisle Pike</td>
</tr>
<tr>
<td><strong>January 2020</strong></td>
<td><strong>July 2020</strong></td>
<td>New Oxford, PA 17350</td>
</tr>
<tr>
<td>9-Roundtable</td>
<td>13-Roundtable</td>
<td>7:00pm Committee &amp; Roundtable</td>
</tr>
<tr>
<td>15-Friends of Scouting Pacesetter Event</td>
<td>24-District Commissioner Meeting</td>
<td>6:30pm Commissioners</td>
</tr>
<tr>
<td>27-District Commissioner Meeting</td>
<td>24-District Committee Meeting</td>
<td></td>
</tr>
</tbody>
</table>
Conococheague District

Includes these school districts: Chambersburg, Shippensburg, Fannett-Metal, Tuscarora, Big Spring, West Perry, Greenwood, Newport, and Susquenita

July 2019
8-12-Perry Area Day Camp
29-Aug. 2-Chambersburg Area Day Camp

August 2019
8-Roundtable
22-District Commissioner Meeting
22-District Committee Meeting

September 2019
12-Roundtable
26-District Commissioner Meeting
26-District Committee Meeting

October 2019
10-Roundtable
24-District Commissioner Meeting
24-District Committee Meeting

November 2019
14-Roundtable
21-District Commissioner Meeting
21-District Committee Meeting

December 2019
12-Roundtable
14-Recharter Turn in Day
19-District Commissioner Meeting
19-District Committee Meeting

January 2020
9-Roundtable
11-Newville Merit Badge College Session 1 of 2
23-District Commissioner Meeting
23-District Committee Meeting
25-Klondike Derby

February 2020
8-Newville Merit Badge College Session 2 of 2
13-Roundtable
27-District Commissioner Meeting
27-District Committee Meeting

March 2020
7-District Pinewood Derby
12-Roundtable
14-Cub Scout Klondike Derby
26-District Commissioner Meeting
26-District Committee Meeting

April 2020
9-Roundtable
23-District Commissioner Meeting
23-District Committee Meeting
24-26-Spring Camporee

May 2020
14-Roundtable
28-District Commissioner Meeting
28-District Committee Meeting

June 2020
6-10-Perry Area Day Camp
27-31-Chambersburg Area Day Camp

July 2020
13-Roundtable
27-District Commissioner Meeting
27-District Committee Meeting

August 2020
10-Roundtable
24-District Commissioner Meeting
24-District Committee Meeting

September 2020
12-District Commissioner Meeting
19-District Committee Meeting

Meeting Locations & Times

District Committee Meeting:
First Church of God, Newville
475 Shippensburg Road
Newville, PA 17241
7:00pm

Roundtable for Franklin and West Cumberland Area:
St. John’s UCC
1181 Lincoln Way E.
Chambersburg, PA 17202
7:00pm

Roundtable for Perry County Area:
Wagner Training Center
Hidden Valley Scout Reservation
28 Hidden Valley Road
Loysville, PA 17047
7:00pm
Heritage Trails District

Includes these school districts: Central York, City of York, Dallastown, Dover, Eastern York, Northeastern York County, Red Lion, West York, York Suburban, South Eastern, and Southern York County

July 2019
15-19-Dallastown Area Day Camp
22-26-York Area Day Camp

August 2019
1-Roundtable
8-District Commissioner Meeting
8-District Committee Meeting

September 2019
5-Roundtable
12-District Commissioner Meeting
12-District Committee Meeting

October 2019
3-Roundtable
10-District Commissioner Meeting
10-District Committee Meeting
23-Life to Eagle Seminar

November 2019
7-Roundtable
14-District Commissioner Meeting
14-District Committee Meeting

December 2019
5-Roundtable
12-District Commissioner Meeting
12-District Committee Meeting
14-Recharter Turn in Day

January 2020
2-Roundtable
9-District Commissioner Meeting
9-District Committee Meeting
22-Life to Eagle Seminar

February 2020
6-Roundtable
7-9-Klondike Derby
13-District Commissioner Meeting
13-District Committee Meeting

March 2020
5-Roundtable
12-District Commissioner Meeting
12-District Committee Meeting
27-District Pinewood Derby

April 2020
2-Roundtable
9-District Commissioner Meeting
9-District Committee Meeting
22-Life to Eagle Seminar
24-26-Spring Camporee

May 2020
7-Roundtable
14-District Commissioner Meeting
14-District Committee Meeting

June 2020
11-District Commissioner Meeting
11-District Committee Meeting

July 2020
13-17-Dallastown Area Day Camp
27-31-York Area Day Camp

August 2020
6-Roundtable
13-District Commissioner Meeting
13-District Committee Meeting

September 2020
3-Roundtable
10-District Commissioner Meeting
10-District Committee Meeting
18-20-Fall Camporee

October 2020
1-Roundtable
8-District Commissioner Meeting
8-District Committee Meeting
28-Life to Eagle Seminar

November 2020
5-Roundtable
12-District Commissioner Meeting
12-District Committee Meeting

December 2020
3-Roundtable
10-District Commissioner Meeting
10-District Committee Meeting
12-Recharter Turn-in

Meeting Locations & Times

Roundtable:
Messiah United Methodist Church
1300 North Beaver Street
York, PA 17404
7:00pm

District Committee and Commissioner Staff
York Service Center
2139 White Street
York, PA 17404
Keystone Capital District

Includes these school districts: Millersburg, Upper Dauphin, Williams Valley, Halifax, Central Dauphin, Susquehanna Twp, Lower Dauphin, City of Harrisburg, Steelton-Highspire, Middletown, and Derry Twp.

**July 2019**
15-19-Day Camp

**August 2019**
1-Roundtable & OA Chapter Mtg
27-District Commissioner Meeting
28-District Committee Meeting

**September 2019**
5-Roundtable & OA Chapter Mtg
24-District Commissioner Meeting
25-District Committee Meeting

**October 2019**
3-Roundtable & OA Chapter Mtg
23-District Committee Meeting
29-District Commissioner Meeting

**November 2019**
7-Roundtable & OA Chapter Mtg
20-District Commissioner Meeting
21-Recharter Turn-In
24-District Committee Meeting

**December 2019**
5-Roundtable & OA Chapter Mtg
17-District Commissioner Meeting
18-District Committee Meeting

**January 2020**
2-Roundtable & OA Chapter Mtg
22-District Committee Meeting
28-District Commissioner Meeting

**February 2020**
6-Roundtable & OA Chapter Mtg
7-9-Klondike Derby
25-District Commissioner Meeting
26-District Committee Meeting

**March 2020**
5-Roundtable & OA Chapter Mtg
7-District Pinewood Derby Breakfast
19-Hershey Friends of Scouting Breakfast
25-District Committee Meeting
28-Harrisburg Merit Badge College Session 1 of 2
31-District Commissioner Meeting

**April 2020**
2-Roundtable & OA Chapter Mtg
22-District Committee Meeting
24-26-Spring Camporee
28-District Commissioner Meeting

**May 2020**
7-Roundtable & OA Chapter Mtg
9-Harrisburg Merit Badge College Session 2 of 2
26-District Commissioner Meeting
27-District Committee Meeting

**June 2020**
25-Harrisburg Good Scout Award Luncheon

**July 2020**
13-17-Day Camp

**August 2020**
6-Roundtable & OA Chapter Mtg
25-District Commissioner Meeting
26-District Committee Meeting

**September 2020**
3-Roundtable & OA Chapter Mtg
23-District Committee Meeting
29-District Commissioner Meeting

**October 2020**
1-Roundtable & OA Chapter Mtg
23-25-Fall Camporee
27-District Commissioner Meeting
28-District Committee Meeting

**November 2020**
5-Roundtable & OA Chapter Mtg
21-Recharter Turn-In
24-District Commissioner Meeting

**December 2020**
2-District Committee Meeting
3-Roundtable & OA Chapter Mtg
29-District Commissioner Meeting
30-District Committee Meeting

**Meeting Locations & Times**

**Roundtable:**
Bishop McDevitt High School
1 Crusader Way
Harrisburg, PA 17111
7:00pm

**Commissioner Staff:**
Charlton United Methodist Church
5920 Jonestown Road
Harrisburg, PA 17112
6:30pm

**District Committee Meeting**
Giant Food Store-Community Room
2300 Linglestown Road
Harrisburg, PA 17110
7:00pm
Pioneer District

Includes these school districts: Carlisle, North Middletown, Northern York County, Cumberland Valley, Mechanicsburg, Camp Hill, East Pennsboro, and West Shore.

<table>
<thead>
<tr>
<th>July 2019</th>
<th>8-12-Twilight Camp</th>
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</thead>
</table>
| August 2019 | 8-Roundtable  
21-District Commissioner Meeting  
28-District Committee Meeting |
| September 2019 | 12-Roundtable  
18-District Commissioner Meeting  
25-District Committee Meeting |
| October 2019 | 10-Roundtable  
16-District Commissioner Meeting  
23-District Committee Meeting |
| November 2019 | 14-Roundtable  
21-District Commissioner Meeting  
21-District Committee Meeting  
23-Charter Turn-In |
| December 2019 | 12-Roundtable  
19-District Commissioner Meeting  
19-District Committee Meeting |
| January 2020 | 6-District Pacesetter Event  
9-Roundtable  
15-District Commissioner Meeting  
18-STEM Merit Badge College Session 1 of 2  
22-District Committee Meeting |
| February 2020 | 1-STEM Merit Badge College Session 2 of 2  
1-Commissioner Unit Health Conference  
13-Roundtable  
19-District Commissioner Meeting  
26-District Committee Meeting  
28-Mar. 1-Klondike Derby |
| March 2020 | 7-District Pinewood Derby  
7-Carlisle Merit Badge College Session 1 of 2  
12-Roundtable  
18-District Commissioner Meeting  
25-District Committee Meeting |
| April 2020 | 2-Roundtable  
4-Carlisle Merit Badge College Session 2 of 2  
22-District Commissioner Meeting  
22-District Committee Meeting  
23-Cumberland County Friends of Scouting Breakfast  
24-26-Spring Camporee |
| May 2020 | 14-Roundtable  
20-District Commissioner Meeting  
27-District Committee Meeting |
| June 2020 | 6-10-Twilight Camp |
| July 2020 | 13-Roundtable  
19-District Commissioner Meeting  
26-District Committee Meeting |
| September 2020 | 10-Roundtable  
16-District Commissioner Meeting  
23-District Committee Meeting |
| October 2020 | 8-Roundtable  
16-18-Fall Camporee  
21-District Commissioner Meeting  
28-District Committee Meeting |
| November 2020 | 12-Roundtable  
19-District Commissioner Meeting  
19-District Committee Meeting  
21-Recharter Turn-In |
| December 2020 | 10-Roundtable  
17-District Commissioner Meeting  
17-District Committee Meeting |

Meeting Locations & Times

Roundtable: Mechanicsburg Presbyterian Church  
300 E. Simpson St.  
Mechanicsburg, PA 17055  
7:00pm

District Committee and Commissioner Staff: Bethany Village  
5225 Wilson Lane  
Mechanicsburg, PA 17055
Every new Scout who joins a Cub Scout Pack this fall will receive a fishing pole and an exclusive invitation to a fishing event! At this event the Scout will have the opportunity to learn casting, baiting a hook, fish identification, and more!

2019 Hooked on Scouting Calendar

**June**
Learn about Hooked on Scouting
Program Launch

**June to August**
Commit to Participate in Hooked on Scouting

**June to July**
Develop a Pack Program Plan and Budget
Set a Fall Round-up Sign up Night date

**August**
Attend a District Fall Round-up Kick Off

**August to September**
Conduct an organized Fall Round-up Recruitment Night
Consider participating in your community’s National Night Out Events

**By September 30, 2019**
Turn in all Cub Scout Applications with Registration

**October 5, 2019**
Hooked on Scouting Events

WHY HOOKED ON SCOUTING?
1. Catalyst to bring new youth into existing programs.
2. Generates recruitment volunteer excitement within the Districts by providing incentive tools and a Hooked on Scouting incentive plan.
3. Introduces 1,000+ new youth to fishing ANNUALLY!
4. Providing a rod and reel for each brand new Cub Scout and an invitation to a free fishing event in your District gives new Scouts and families a quality, family experience right after they join.
5. Earlier Pack round-ups in the fall will establish Scouting as a first choice activity for Scouts.
6. Training and marketing support for Pack recruitment nights.

HELP DELIVER THE PROMISE OF A QUALITY OUTDOOR PROGRAM

Register your unit or find at more information at www.newbirthoffreedom.org

Proud Partner
www.fishandboat.com
How to update your BeAScout.org Pin

Having an accurate BeAScout.org Pin is essential for families who are looking for a local Scouting unit to find your unit. Updating your BeAScout.org Pin is simple, and it’s a good way to make sure your information is current — that it doesn’t list last year’s Cubmaster/Scoutmaster or meeting time, for example.

Access to update your pin is available to all unit leaders, including committee members in a unit.

To update your pin:

1. Go to My.Scouting.org
2. In the drop-down menu, go to Legacy Web Tools and select BeAScout.
3. Choose “unit” (rather than council) under “Unit Pin Mode” to update the pin with your contact info.
4. Be sure to set pin status to “active.” If you want the “Apply Now” button on the pin, set “Apply Status” to “active.” Please remember that this means Scouts can apply to your unit electronically, so if you enable this feature, please be sure to check and follow up with the online applications and inquiries.
5. Note that it may take a few hours, or up to overnight, for the updated information to show up.
6. For Cub Scout packs: You’ll also want to go to Organization Manager and identify your pack’s gender: all-boy, all-girl or a mix of all-boy dens and all-girl dens. Under Organization Manager, find the settings tab and scroll to the bottom of the page. The default is Boys Dens, but you can change that. Be sure to enter an effective date or it will not update the pin.

Klondike Derby

The Council Camping Committee and Executive Board have approved a policy for Cold Weather Camping, which impacts District Klondike Derbies. The policy states that there must be sufficient space at a Klondike Derby to get participants inside in the event of extreme and/or hazardous weather conditions. With this provision, all cabins will be reserved for district use until 90 days prior to the Klondike Derby.

Districts will be responsible for the reservations of cabins for their event. When you log into Tentaroo ALL CABINS WILL SAY THAT THEY ARE RESERVED WITH A GRAY BOX. CABINS WILL BE AVAILABLE ON A FIRST-COME FIRST-SERVE BUT ARE RESERVED THROUGH YOUR DISTRICT EXECUTIVE. This is to help accommodate all units that are interested in reserving space in a cabin. Once a unit indicates to the district that they are committing to use a cabin, the District can approve the request to be processed with the Camping Department.

Process for making a cabin reservation for Klondike Derby
1. Contact your District Executive/Director or district-designated volunteer
2. Communicate your preference for cabin
3. Once approved your reservation will appear in Tentaroo
4. Complete reservation by making payment

District Exclusive Use Ends and Reservations Open on a First-Come First-Serve Basis on the Following Dates:
Friday, October 25th for the weekend of January 25th (Conococheague Klondike Derby at Hidden Valley)
Friday, November 8th for the weekend of February 7th (Keystone Capital Klondike Derby at Hidden Valley)
Friday, November 8th for the weekend of February 7th (Heritage Trails Klondike Derby at Tuckahoe)
Friday, November 15th for the weekend of February 14th (Battlefield Klondike Derby at Tuckahoe)
Friday, November 29th for the weekend of February 28th (Pioneer Klondike Derby at Hidden Valley)
The Wizard Safari is the Council’s biggest event and is only held every four years. It will showcase over 50 different activities and displays. Activities include a three-sided portable climbing tower, spar pole climbing, corn maze, fireworks show, the unveiling of a 32-year Scouting time capsule buried at Wizard Ranch, shooting sports, blacksmiths, obstacle course and much more!

With an estimated 2,000 campers you will not want to be late in registering to attend. Early registration opens June 5, 2019. Cost is $25.00 per person.

To learn more visit [www.wizardsafari.com](http://www.wizardsafari.com) or check out this year’s promotion video at [https://vimeo.com/336628565](https://vimeo.com/336628565).

**Special Camp Programs**

**Wilderness Survival Weekends - October 25-27, 2019 and October 16-18, 2020**

This program is for Scouts and Venturers wishing to complete the Wilderness Survival Merit Badge while enjoying a weekend of fun at Hidden Valley. Outdoor activities are scheduled from Friday evening through Sunday morning.

**Halloween Day – October 26, 2019 and October 24, 2020**

Camp Tuckahoe provides fun-filled days for all Cub Scouts, Webelos Scouts, parents and leaders. Events include a haunted trail, BB and archery shooting, crafts, and games. The event is limited to 700 participants. This event fills up fast! More information will be sent out to unit leaders in August/September and will be available on the Council Camping website.


This casual weekend is a great opportunity for Cub Scouts and their families to relax and have fun at Camp Tuckahoe or Hidden Valley. All sorts of activities, both indoor and outside, like sledding, games, shooting sports, crafts, and more, are scheduled from Friday evening through Sunday morning.

**Hidden Valley Fishing Derby Weekend – April 3-5, 2020**

A great way to kick off fishing season! All Cub Scout and Scout BSA families are invited to join in at Hidden Valley.
2020 Summer Camp Dates

**Cub Resident Camp Tuckahoe**
- Session #1: June 21-23
- Session #2: June 24-26
- Session #3: August 14-16

**Webelos Resident Camp Tuckahoe**
- Session #1: June 28-July 4
- Session #2: August 2-6
- Session #3: August 8-12

**Tiger Camp Hidden Valley**
- Session #1: July 26-27

**Scouts BSA Resident Camp Hidden Valley**
- Session #1: June 21-27
- Session #2: June 28-July 4
- Session #3: July 5-11
- Session #4: July 12-18
- Session #5: July 19-25

**Scouts BSA Resident Camp Tuckahoe**
- Session #1: July 5-11
- Session #2: July 12-18
- Session #3: July 19-25
- Session #4: July 26-August 1

Reserve your spot today at [nbf.tentaroo.com](http://nbf.tentaroo.com)

**Key Dates and Information**

**February 1st – For Cub Scouts**
A deposit is due for ALL registered youth and adults. ($50 per person for Cub Scout Camp and $60 per person for Webelos Camp.) These deposits are non-refundable, so confirming your registration numbers (and making changes, if need be) is highly recommended. You will not be able to reduce your numbers after this date but are able to add on as space allows.

**February 1st – For Scouts BSA**
A $60 deposit is due for ALL registered youth and adults. These deposits are non-refundable, so confirming your registration numbers (and making changes, if need be) is highly recommended. You will not be able to reduce your numbers after this date but are able to add on as space allows.

**Camperships**
In Council families requesting financial assistance must submit a Campership Application by **Monday, April 1, 2020.**

**May 1st – Advance Price Discount**
All Scouts registered for any camps on or before the May 1st deadline will receive a discounted rate to attend. Mark your calendars to have your unit paid in full on or before May 1st.
2020 Summer Day Camp Dates

Day Camp is a day-only program and Twilight Camp is an evening-only program offered to Cub Scouts during the months of July and early August. All Tigers, Wolves, and Bears are eligible to attend. The purpose of Day Camp and Twilight Camp is to provide a fun and educational program within each District of the New Birth of Freedom Council. Cub Scouts can attend any session in any District available based on the convenience of the family’s schedule and location. Each session is 5 days long.

<table>
<thead>
<tr>
<th>Camp Type</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Perry Area Day Camp</td>
<td>July 6 – 10</td>
</tr>
<tr>
<td>Dallastown Area Day Camp</td>
<td>July 13 - 17</td>
</tr>
<tr>
<td>Hershey Area Day Camp</td>
<td>July 13 - 17</td>
</tr>
<tr>
<td>Littlestown Area Day Camp</td>
<td>July 20 - 24</td>
</tr>
<tr>
<td>York Area Day Camp</td>
<td>July 27 - 31</td>
</tr>
<tr>
<td>Chambersburg Area Day Camp</td>
<td>July 27 - 31</td>
</tr>
<tr>
<td>Cumberland Valley Area Twilight Camp</td>
<td>July 6 - 10</td>
</tr>
</tbody>
</table>

Camperships

In Council families requesting financial assistance must submit a Campership Application by Monday, April 1, 2020.

May 1st – Advance Price Discount

All Scouts registered for any camps on or before the May 1st deadline will receive a discounted rate to attend. Mark your calendars to have your unit paid in full on or before May 1st.

Regarding Webelos and Lions at Day Camp

Webelos can attend Day Camp, however the program is designed for Tigers, Wolves, and Bears. According to the Age-Appropriate Guidelines for Camping that are published by the National Council of the Boy Scouts of America, Lions are not permitted to attend Summer Day Camp. Youth recruited into the Lion program are to start officially in the Pack in the fall and should not be recruited during the spring. Lions are permitted to attend day camps and family camping after they have joined in the fall.

Sasquesahanough Lodge Order of the Arrow

The Order of the Arrow is Scouting’s National Honor Society and recognizes Scouts and Scouters who best exemplify the Scout Oath and Law in their daily lives. Sasquesahanough Lodge events promote cheerful service, leadership development, and fellowship throughout the year.

### 2019 Dates

- August 16-18 – August Induction, Hidden Valley
- September 15 – Lodge Officer Meeting, Tuckahoe
- September 27-29 – September Fellowship, Hidden Valley
- October 20 – Lodge Officer Meeting, Tuckahoe
- November 15-17 – Lodge Leadership Annual Planning Conference
- December 15 – Lodge Officer Meeting, Tuckahoe

### 2020 Dates

- January 5 – Lodge Officer Meeting, Tuckahoe
- January 11 – Lodge Banquet
- February 9 – Lodge Officer Meeting, Tuckahoe
- February 28-Mar 1 – February Fellowship, Tuckahoe
- April 5 – Lodge Officer Meeting, Tuckahoe
- April 17-19 – April Induction, Hidden Valley
- May 15-17 – May Induction, Tuckahoe
- June 5-7 – Conclave, Tuckahoe
- August 1-8 – National Order of the Arrow Conference
- August 21-23 – August Induction, Tuckahoe
- August 30 – Lodge Officer Meeting, Tuckahoe
- September 18-20 – September Fellowship, Tuckahoe
- November 13-15 – Lodge Leadership Annual Planning Conference
- December 13 – Lodge Officer Meeting, Tuckahoe

Visit the lodge’s website at [http://lodge.newbirthoffreedom.org](http://lodge.newbirthoffreedom.org) or check us out on Facebook.
There are TONS of great resources for getting started with Scoutbook. If you are a DIY type of person, you can read all kinds of posts and get all kinds of great ideas on how Scoutbook works and can work for your unit. All of these resources are available at: http://bit.ly/scoutbook

For those of you looking for simple directions all in one place, we’ve tried to compile a one stop shop to help guide you through your unit’s set up of Scoutbook.

**STEP 1:** If your unit has never used Scoutbook before, one of your key 3 members, Key 3 Delegate, or Unit Advancement Chair (set in my.Scouting) should log in and setup the permissions for the unit. The term Key 3 stands for the unit leader (Cubmaster, Scoutmaster, Crew Advisor, or Ship Skipper), the unit Committee Chair, and the Chartered Organization Representative.

These Key 3 members sign in at http://scoutbook.com using the SAME login credentials you have created on my.Scouting. If the Key 3 member does not have a my.Scouting account, you can set one up at http://my.scouting.org. Be sure to associate your BSA Membership Number with the account.

**STEP 2:** After you log in, if you click on “My Dashboard” and “Administration” and you will see the units you are a member of based upon your BSA membership number. Then select the unit that you would like to log into. All of the units that are associated with your membership ID number are listed.

**STEP 3:** If you are a Key 3 Member, Key 3 Delegate, or Unit Advancement Chair, everything should be ready to go. Scoutbook for your unit is active! You can now start to use Scoutbook. For setting up your unit skip to STEP 5. If you are one of these members, but someone else will be acting as your administrator for Scoutbook continue to the next step.

**STEP 4:** Click on your unit roster and you will see all of adults and youth registered in your unit. To give someone administrative access, click on their name and then in the lower right-hand corner click on “+Add Position/Role”. On the next screen under “Position” select Pack/Troop/Crew Admin from the Roles. Then give a “Date Started” date and click “Update.”

**STEP 5:** Click on your unit at the upper left-hand corner. Now you will want to set up Dens (Packs) or Patrols (Troops). At the bottom right hand corner of the screen click on “Add Den/Patrol”. Then name your Dens or Patrols and click “Add”. Your Den/Patrol names will then appear. These Dens/Patrols will have not Scouts or Leaders associated with them.

**STEP 6:** Add Scouts/Leaders to Den/Patrol. Click on your Den/Patrol. To add Scouts, click “Reassign Scouts”. All of the Scouts in the unit are listed. Simply select all of the Scouts that you wish to be in the Patrol/Den and click “Invite” at the bottom of the screen. All of the Scouts will automatically transfer over. Ignore the “Personal Message” section above, “Invite”. No message actually goes out.

**STEP 7:** Make sure adults have the right access. An adult who is registered as a Den Leader or as an Assistant Scoutmaster does not automatically have access for the den/patrol that they are working with. From the adult roster, click on the leader, click “Add role or position” in the bottom right-hand corner. Add “Den Leader” or “Assistant Scoutmaster” and associate them with a Den/Patrol. Remember to give them a start date.

As an assigned “Den Leader” or “Assistant Scoutmaster” with a Den/Patrol these leaders will have the ability to approve advancements. If you want them to be able to update contact information, you can additionally make them a Den/Patrol Admin by following the same steps above.

To **REMOVE** access once it has been granted, simply follow the steps to assign and set an end date.
National Youth Leadership Training

NYLT: National Youth Leadership Training

June 14-19, 2020

National Youth Leadership Training is an exciting, action-packed program designed for Councils to provide youth members with leadership skills and experience they can use in their home Troops and in other situations demanding leadership of self and others. Scouts participating in NYLT must be nominated by their Scoutmaster and will have an opportunity to interface with previous NYLT Youth Staff who lead the course.

Wood Badge for the 21st Century

September 6-8, 2019 (session 1 of 2) at Camp Tuckahoe
& September 27-29, 2019 (session 2 of 2) at Camp Tuckahoe

In 1919, Lord Baden-Powell, the founder of Scouting, directed the first Wood Badge premier training course for Scouters. It was designed so that Scouters could learn the skills and methods of Scouting through “learning by doing.” The course consists of camping, cooking, practicing Scout skills and utilizing the patrol method to organize and develop an enthusiasm and team spirit while accomplishing tasks and challenges placed before them. This fellowship brings out a deep dedication to Scouting’s principals, and a spirit of brotherhood among fellow Scouters. Many past participants consider it, “the best management course, ever.” Register for the course at https://tinyurl.com/y4rpx58c.
2019 Popcorn and Nuts Sale

The New Birth of Freedom Council is excited to share that CAMP MASTERS POPCORN will again be our partner for helping you raise money to support your Scouting program in 2019-20! Camp Masters brings exciting products and TINS and maintains online selling, support for Show and Sell and Take Order, and Military Sales! Units will still be able to earn up to 40% commission on all sales. Visit www.newbirthoffreedom.org/popcorn for more information.

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<thead>
<tr>
<th>Key Dates</th>
<th>Event Details</th>
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<tr>
<td>June 5</td>
<td>Program Launch</td>
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<tr>
<td>June 20</td>
<td>Camp Master Exclusive Motivational Leader Training</td>
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<td>June 27</td>
<td>Popcorn &amp; Nuts Rally-Carlisle</td>
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<td>July 9</td>
<td>Popcorn &amp; Nuts Rally-Harrisburg</td>
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<tr>
<td>July 10</td>
<td>Popcorn &amp; Nuts Rally-York</td>
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<tr>
<td>July 23</td>
<td>Show &amp; Sell Sale Orders Due</td>
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<tr>
<td>August 16</td>
<td>Show &amp; Sell Orders Distributed to Units</td>
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<tr>
<td>October 16-19</td>
<td>Units may return unsold Show &amp; Sell Sale products</td>
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<tr>
<td>October 22</td>
<td>Take Order Sale Orders, prize orders, and Outstanding Sellers Forms due</td>
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<tr>
<td>November 8</td>
<td>Take Order Sale orders distributed to units</td>
</tr>
<tr>
<td>December 6</td>
<td>Payments Due</td>
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Whitley’s Nuts
Whitley’s Nuts have been an exciting and popular addition to the fall product sale and Whitley’s will be returning again in 2019 with their fantastic line up of nut products!

Selling Methods
Show & Sell—Get permission to sell in front of a retail store or in the local mall. You set up a display with products for people to purchase as they walk by. Have plenty of products on display for people to buy.
Show & Deliver—Go door-to-door with product. Customers choose which product(s) they want and purchase from your Scouts on the spot.
Take Order—Go door-to-door with the take order form, which you receive from your leader or council. Your customer chooses the product(s) he or she wishes to buy and writes the order on your form. Parents can also take order forms to their work place.
Online (popcorn only) - Sell to your friends and family who live out of town. You can send emails to your customers asking them to purchase Camp Masters products online.
Camp Card Sale

UNITS EARN 50% COMISSION ON ALL SALES!

The Camp Card Sale is a spring coordinated fundraiser designed to help your Scouts earn their way to summer camp and also supports council camping properties and programs. The “camp card” offers discounts to various businesses throughout the region and different versions of the camp card are available with some offers specific to a geographical area, such as the Chambersburg, Gettysburg, Harrisburg or York areas.

Please visit www.newbirthoffreedom.org/camp-card-sale for more information.

<table>
<thead>
<tr>
<th>Key Dates</th>
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<tr>
<td>January Roundtables</td>
<td>Camp Card Kick-offs</td>
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<tr>
<td>By February 13</td>
<td>Units register and place orders</td>
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<tr>
<td>March Roundtables</td>
<td>Camp Cards distributed to units and sale begins</td>
</tr>
<tr>
<td>May 26</td>
<td>Payments due, unsold cards returned, and prize claim forms due</td>
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<tr>
<td>June-August</td>
<td>Scouts enjoy a summer camping adventure!</td>
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For every 50 Camp Cards sold, Scouts earn a $25.00 gift card that may be used at Hidden Valley or Camp Tuckahoe trading posts during summer camp or at the Mechanicsburg or York Scout Shops.

Friends of Scouting

Friends of Scouting (FOS) is the Council’s annual giving campaign and provides Scouting’s families, volunteers and friends with opportunity to financially support local Scouting. The campaign is conducted through unit presentations to families of Scouts at unit meetings during the months of January, February or March and are most effective when most families will be in attendance, such as a Pack Blue and Gold Banquet or a Troop Court of Honor.

Presentations usually take about 15 minutes. All units are asked to make a Friends of Scouting presentation part of their annual calendar. Contributions to the campaign are used to provide resources, support and service to all units in the New Birth of Freedom Council.
Finance Best Practices

It is important that units follow BSA best practices in managing financial transactions. Following best practices makes sure that there is accurate accounting of funds as well as preventing money from being misappropriated within the unit. Below are some best practices to consider that were assembled by Assistant Council Commissioner Larry Tuell:

Handling Cash
- **Strongly prefer “checks” to “cash”** – Never turn away someone who is ready to pay in cash. Just prefer checks written to your unit. Handling cash is a primary place where money gets confused, lost, or stolen. A disorganized person can easily confuse cash with their own money. A stressed person can easily borrow cash. Cash is more difficult to track. Checks require deposit and leave a trail.
- **Track cash** – As money is handed to you, record the cash in a ledger when it is handed to you. Even better is to give the person a receipt for the cash.
- **Never pay expenses directly from incoming cash** – Deposit everything. Whenever possible, pay all expenses with checks. It’s about transparency, discipline, organization, knowing what things cost and getting receipts (or at least something to document the expense). If a volunteer protests this, you don’t want that person handling money anyway.
- **Don’t keep petty cash on-hand** – Deposit everything. It’s hard to track and rarely needed. Most volunteers will float minor expenses for a few days. A better solution is to always reimburse volunteers ASAP. Reimburse the same day if possible!

Checks
- **All incoming checks should be written to your unit.** Never have incoming checks written directly to the volunteers.
- With every check, incoming or outgoing, write in the comments section a brief description of the purpose of the check. This is useful when reconciling records as most banks allow retrieving the image of the check.
- **Deposit checks continually.** Don’t hold on to them.
- The BSA recommends **two signatures on every check.** (The two check signers should never be family)
- The treasurer should never sign checks payable to anyone in their own family. Have another authorized, non-family member sign the check.

Deposits
- **Create a detailed deposit record for reconciling records later** - Record the date received, amount, Scout, purpose and name on the check if different than the Scout family (this can be very important for fundraisers)
- **Collect money continually** – Don’t wait weeks or months for an activity, a camp out, or a fundraiser to be done. Ideally, at every meeting the treasurer should ask whether there is money to be deposited.
- **Deposit money often** – A repeated problem in units is holding checks for months. This affects families that don’t have good control of their own finances. This makes it difficult to have a clear picture of unit finances.

Receipts
- **Keep receipts organized.** Write on each receipt the date it was paid, the name of the person being reimbursed, and the check number used to pay it.
- **Make them write something down and sign it if there is no receipt.** For example, firewood purchased at a state park may not have a receipt but may need to be reimbursed.

Debit Cards and Credit Cards
- **UNITS SHOULD NOT HAVE EITHER.** The BSA strongly encourages units to not have any type of debit or credit card though many financial institutions make them easy to get. Without constant and direct oversight, debit and credit cards can be easily abused because there is no additional authorization to use them.
- Instead, units should have volunteers use a personal card for anything that requires a credit card and then reimburse them with a unit check right away.
What Are the Nova Awards?
The Boy Scouts of America developed the Nova Awards program to excite and expand a sense of wonder in our Scouts. By working with an adult counselor or mentor, the various modules allow them to explore the basic principles of STEM and discover how fun and fascinating STEM can be.

Two Types of Awards

Nova Awards
The Nova awards allow Scouts to discover some of the basic principles of STEM. Scouts may complete any Nova award with a parent or unit leader’s guidance (even if they have little or no background in STEM) as long as the adult is registered as a Nova counselor.

- Once a youth has fulfilled the requirements for the Nova Award the award information is logged into Internet Advancement or Scoutbook.
- You will then need to print out an advancement report to take with you to the Scout Shop to receive your award.
  - When a Scout completes their first Nova award they should be presented the Nova Emblem for their program level. For each Nova award earned after the first they should be presented a Pi pin.

Supernova Awards
The Supernova awards are offered for those who enjoy a super challenge and have a greater interest in the STEM fields.

- Once a Scout has completed the requirements for a Supernova award they will need to obtain all required signatures on the Supernova Award Application.
- Supernova Award applications must be turned into the Council Supernova Coordinator at least 45 days prior to needing them presented for Cub Scouts or 60 days prior for Scouts, BSA and Venturers.
- When submitting the application to the Council Advancement Committee, documentation will need to be provided proving that the Scout has completed all the requirements.
- This can be shown through the following ways:
  - An advancement report from Internet Advancement/ Scoutbook.
  - Binders/folders with papers showing the work for the requirements such as the people they researched and what they found, pictures of experiments and science fair projects, project and experimental data, interview notes with teachers, etc.
- Once all applications are approved, the Unit is informed and funds must be made available through the Pack/ Troop/ Crew for purchase of all medals which includes shipping and handling.
- Once Medals and certificates arrive to Council Service Center, the Unit will be informed by the Council Advancement Committee Staff Advisor.
  - As an option, at the request of the Unit, the Super Nova Coordinator or the Council Advancement Committee Staff Advisor could present the medals and certificate to the Scouts.

How to Become a Nova Awards Counselor or Supernova Awards Mentor

Nova Counselor- To register as a Nova counselor please submit:

- A complete BSA Adult Application
- Copy of Youth Protection Training, if not currently registered with the council.
- Copies of PA State Clearances, if not currently registered with the council.

Supernova Mentor- A Supernova Awards mentor must be age 21 or older, be a subject matter expert in a STEM (science, technology, engineering, or mathematics) field, and be registered under the Supernova Awards mentor position code 52.

A Supernova mentor they must complete:

- A BSA Adult application
- The Supernova Awards Mentor Application
- Copy of Youth Protection Training, if not currently registered with the council.
- Copies of PA State Clearances, if not currently registered with the council.

Both Nova Counselors and Supernova Mentors must renew their membership annually. For more information about STEM and the Nova Awards program, visit www.scouting.org/stem. Discover how the Nova Awards program helps youth be “Prepared. For Life.”
Rechartering

Rechartering is an essential part of Scouting’s program year. It is the process by which we reaffirm the chartered partner relationship. It is the time of year that units verify and update information about Scouts and Scouters and that units and their Commissioners review and celebrate the unit’s progress along Scouting’s Journey to Excellence.

How Does Rechartering Work?

October Roundtable: Recharter Packets are distributed to each unit and the District conducts a Rechartering Training. Each packet will include: 1) information on how the unit can access the Internet Rechartering system, 2) information on the unit’s state of Background Checks that must be obtained for recharter; 3) information on what to bring to your District’s Recharter Day/Night; and information on how to complete your unit’s Journey to Excellence form for 2019.

Commissioner and District Executive Assistance (October-November): Whether new to the rechartering process or an experienced leader, don’t be afraid to ask for assistance in completing your charter. It is much easier to get all of the information that you need for a complete charter in October and November than it is in December.

Complete Recharter Process in Internet Rechartering System: The Internet Rechartering System allows you to make changes to your unit roster including those Scouts and adults that should be registered and their key contact information. Unit leadership will be sent login credentials in early October. Once completed, print out the completed charter to get signatures from your chartered partner’s Institution Head.

Turn Your Charter in at your District’s Recharter Day/Night: Your District has scheduled a Recharter Turn-In Day or evening where volunteers from all of the different committees will be on hand. As they review your Journey to Excellence for 2019, they will be getting you started on the 2020 journey. Units should come to that event not only with their charter, but also dates to schedule your unit’s Summer Camp Presentation and Friends of Scouting Presentation (Note: these should be different dates). Make sure you bring along any of the missing items (clearances, applications, etc.) that your unit needs to complete the recharter process. Before you leave, all of the items will be reviewed.

Review: Once your charter has been turned in, it will go through a second review process and be checked for any missing items before it is posted. If there is anything missing, you will be contacted right away. We recommend getting all of these missing pieces turned in by December 15th so that your unit doesn’t have to worry about tracking down paperwork during the holiday season. Incomplete charters will be considered “Dropped Units” after December 31st.

Some units ask: “Why do we have to go through the rechartering process every year?” Granting a charter is a way to make certain that each unit maintains a strong relationship with their chartered partner and that units have the help and support they need. Units that do not complete the process on-time are considered “Dropped Units.” Though the process may seem involved, it is critical that every unit know that a charter that is not completed on time may result in:

- A unit’s inability to use Internet Advancement/Scoutbook and purchase recognitions. The National Council deactivates units that are not rechartered and the only way to restore access is for the unit to complete the process. This is especially critical in the Scouts BSA Program if a Scout is trying to finish the Trail to Eagle.
- A lapse in Boys’ Life subscriptions. If a unit does not get rechartered, a Scout’s subscription is not renewed, which means that Scouts will stop receiving Boys’ Life until the charter is processed.
- A unit’s loss of insurance coverages for Scouts and leaders. REGISTERED Scouts and leaders are covered under both Accident and Sickness insurance as well as liability insurance. When a unit drops, they run the risk of not being covered by Scouting’s insurance if they continue to meet and go on outings.
- Potentially, a unit’s loss of tenure. Many of our Scouting units have been in existence for a very long time. If a unit is not rechartered within a certain period of time, they may lose their tenure and have to fill out all new paperwork.