Welcome to the 2020-2022 Program Planning Guide. It is our sincere hope that this guide and web-based resources will be helpful in providing your Scouts and families with the best experience Scouting can offer. We recognize that this year is going to provide some unique challenges and our calendar is going digital this year to reflect that these dates may change due to the evolving nature of the COVID-19 pandemic.

Scouting is needed more than ever! Thank you for making it possible!

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Program Planning resources are available on the Council website (Unit Resources) at: [www.newbirthoffreedom.org](http://www.newbirthoffreedom.org). Read Page 1 to help you get started.

**Mechanicsburg Service Center**
1 Baden Powell Lane
Mechanicsburg, PA 17050
Ph: 717-766-1591
Fax: 717-795-8721
M-F 8:30 AM to 4:30 PM

**Mechanicsburg Scout Shop**
Ph: 717-766-1591
Please check the website for changing hours due to the COVID-19 pandemic.

**York Service Center**
2139 White Street
York, PA 17404
Ph: 717-843-0901
Fax: 717-845-6338
M-F 9:00 AM to 5:00 PM

**York Scout Shop**
Ph: 717-843-0901
Please check the website for changing hours due to the COVID-19 pandemic.

PLEASE NOTE: COUNCIL SERVICE CENTER HOURS MAY BE DIFFERENT THAN SCOUT SHOP HOURS
Annual Program Planning

Your Unit’s Annual Program Plan = Satisfied Scouts and Families = A Lifelong Love of Scouting

A common element of strong units is that they all have a good annual program planned a year in advance that is then shared with families in the form of a calendar. This helps to attract new Scouts and families to your unit and, if done right, generates more buy-in and engagement from your Scouting families.

Ideally, unit program planning happens in June or July of the calendar year. Before the planning meeting, the Committee Chair and the key unit leader (Cubmaster/Scoutmaster/Advisor/Skipper) should gather the following:

1. Key School dates (events, breaks, holidays, etc.)
2. Community event dates
3. Your chartered organization’s dates
4. Personal dates that may affect your unit’s activities (such as a certain leader being unavailable for meetings or trips)
5. District and Council Dates
6. Collected Family Talent Survey Sheets from all parents
7. Last year’s unit annual plan, if you have one
8. Journey to Excellence Scorecard/Information

To maximize the efficiency of your planning, the following people should attend the conference:

1. All unit committee members
2. All unit leaders
3. Chartered Organization Representative
4. Your Unit Commissioner
5. Parents that you think might be helpful
6. Den Chief (Packs)
7. Youth Leaders such as SPL, ASPL, Patrol Leaders or President or Vice Presidents (Scouts BSA & Venturing)

If you choose, there are electronic program planning conference guides available online to help you through the process. The process follows the following steps:

STEP 1: Take the dates collected and put them into your unit’s master calendar—either on hard copy or by plugging the information into an electronic calendar.

STEP 2: Before you begin rounding out the master calendar with things you want to do, review what the unit did last year. You might even want to write what you come up with on a flip chart or dry erase board. Ask yourself questions like: What events went well? What events didn’t go so well? Did we earn the Journey to Excellence Award? How was attendance? What camping trips did we take? Did we sell popcorn and nuts and Camp Cards?

STEP 3: Do some brainstorming on activities your unit may want to do. These could be things such as trips, trainings, celebrations, or service projects. Remember the brainstorming rule, which is anybody can suggest anything without critique or criticism. Feedback and analysis come later, after all the ideas have been captured. Involve your youth, even at a Pack level, to have them tell you what they find interesting! Once finished, take a vote on the activities to include on the calendar.

STEP 4: By now, the calendar should be taking shape. It should include school and community dates, holidays, some personal conflict dates, activities, and district and council dates. Now assign the person who will be responsible for each event! Remember that good planning and preparation will lead to satisfied Scouts and families.

STEP 5: Review your annual plan to ensure you have captured everything. Once you feel comfortable, publish or email your plan to each family. Sharing the annual plan with your families could be the most important step. It shows everything that the unit is doing and should also help to explain how fundraising is a key part in making all of these plans go.

STEP 6: Annual Program Planning is an ongoing process. Review the plan each month at your committee meeting and make sure you stay on track. Recruit chairs and volunteers to help one another and make assignments as needed! A great program plan leads to a great unit!
Communications – Stay Informed!

There are a lot of valuable resources and links available on the Council website: [www.newbirthoffreedom.org](http://www.newbirthoffreedom.org). The Council is loaded with resources every unit leader needs to deliver a top-notch, safe, fun-filled program. Be sure to check out your District’s webpage for upcoming trainings and events, and news you can use. You will also find special promotions for Scouting activities and other events. “Camping” and “Fundraising” also have pages dedicated to their activities, events, and campaigns.

Another helpful website is the National BSA website which can be found at Scouting.org. Here you will find many national resources like Program Updates, Membership Tools, The Guide to Safe Scouting and more!

**Facebook and Newsletters**

The New Birth of Freedom Council has many great ways to stay connected with what is going on in your District, at our camps, and in our Council! Please continue to Follow, Like, and SHARE posts and information. For even more specific information to the area you live in, make sure you Follow your District’s Facebook Page and subscribe to the District Newsletter.

- Council Facebook Page
  - [https://tinyurl.com/y6ma2msf](https://tinyurl.com/y6ma2msf)
- Camp Tuckahoe Facebook Page
  - [https://tinyurl.com/y6b2ky8p](https://tinyurl.com/y6b2ky8p)
- Hidden Valley Scout Reservation Facebook Page
  - [https://tinyurl.com/y66m57z9](https://tinyurl.com/y66m57z9)
- Camp Conewago Facebook Page
  - [https://tinyurl.com/y3xfy976](https://tinyurl.com/y3xfy976)
- Battlefield District Facebook Page
  - [https://tinyurl.com/y3vjaed](https://tinyurl.com/y3vjaed)
- Conococheague District Facebook Page
  - [https://tinyurl.com/y28wpkyh](https://tinyurl.com/y28wpkyh)
- Heritage Trails District Facebook Page
  - [https://tinyurl.com/y2u32dqt](https://tinyurl.com/y2u32dqt)
- Keystone Capital District Facebook Page
  - [https://tinyurl.com/yypzaqbe](https://tinyurl.com/yypzaqbe)
- Pioneer District Facebook Page
  - [https://tinyurl.com/y5q2hyca](https://tinyurl.com/y5q2hyca)
- Sasquesahanough Lodge Facebook Page
  - [https://tinyurl.com/y2bw4mdl](https://tinyurl.com/y2bw4mdl)
- National Eagle Scout Association Facebook Page
  - [https://tinyurl.com/y3pu469s](https://tinyurl.com/y3pu469s)

Sign up for any or all of our newsletters at [http://tinyurl.com/z544x4z](http://tinyurl.com/z544x4z). E-newsletters are administered through a host called Constant Contact.
Where can I go for help?

Being a Scout Leader is a rewarding experience and you certainly learn a lot of things along the way. No leader is expected to be an expert in everything and there are many great resources to help you navigate your Scouting experience. Sometimes we face questions or problems and need to be able to talk with someone for an answer. Our staff is here to help! Here are some of the best ways to get assistance:

**Staff Directory:** [https://tinyurl.com/y5krvey7](https://tinyurl.com/y5krvey7) This webpage has a list of all of the New Birth of Freedom staff and how to contact them directly.

**Contact Us Form:** If you have a question about something, but aren’t sure who to contact use the Contact Us feature on our website. [https://newbirthoffreedom.org/contact-us/](https://newbirthoffreedom.org/contact-us/)

**Questions about a specific event:** If it is a district event, visit your District’s website. Most events have contact information for the Chair of the event as well as your District Executive. When you register for an event in Tentaroo, often times the contact information is also there for the Chair of the event and the staff advisor.

**Still not sure who to contact?** Use the below contacts and they will get you to the right place
- Mechanicsburg Office, contact Donna Spangenburg: (717) 620-4519 or donna.spangenburg@scouting.org
- York Office, contact Cindy Trish: (717) 827-4660 or cindy.trish@scouting.org

**General Email Inquiries:** info@newbirthoffreedom.org
**General Camping Inquiries:** Camping@newbirthoffreedom.org

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**Tentaroo: Online Reservation System**

The Council Calendar includes dates through 2022. By having dates well into the future, we are able to make the most of Tentaroo—our Online Reservation System. Tentaroo is a reservation system designed for the BSA. Units can use Tentaroo to make reservations for Camps, Activities, Trainings, and Year-Round Camping facilities until June 30, 2021!

**How does it work?**

**Unit Accounts**
Every unit has been provided with a username and password. Usernames and passwords are shared with the unit’s key leader (Cubmaster/Scoutmaster/Advisor/Skipper) and Committee Chair. The credentials are unique to the UNIT and the unit should share those credentials only with those key adults in the unit that plan trips and make reservations. **It is NOT recommended that the unit give every parent access in the system.**

The unit can change these 2 individuals at any time by logging into the account at [https://nbf.tentaroo.com](https://nbf.tentaroo.com) and clicking on “Manage Profile” on the home screen. As part of the annual program planning it is a good idea to review who has access to your Tentaroo account.

If you lose access to your account, **please do not create a new one.** You can either follow the prompts on Tentaroo for a lost password or you can contact the Camping Department at the New Birth of Freedom Council. Credentials can be sent to the two individuals that are listed as the unit’s primary and secondary contact.

**Individual Accounts**
Summer Camp and most activities are designed to have the unit make the reservation; however, some activities such as trainings or merit badge colleges are designed to have an individual register. Anyone can make an “Individual” Tentaroo Account. Individual accounts function very similarly to a unit account when it comes to registering for events. **The most significant difference is that Individuals CANNOT make year-round cabin/facility reservations.**

Since most events are designed for unit reservation, it is highly advisable that individual accounts should only be created when needing to register for events as an individual.

Check out the Tentaroo Support material at: [https://newbirthoffreedom.org/tentaroo-help/](https://newbirthoffreedom.org/tentaroo-help/)
Tentaroo: How to Make a Year-Round Camping Reservation

To access our online reservation system, please visit nbf.tentaroo.com directly or via links provided through our website.

Once you’ve logged in, you’ll see the home page. Any current registrations for events will be visible. You can view any current reservations for camp facilities by selecting “My Trips” at the top of the screen. To start a new reservation, click on “Facilities” on the left-hand side of the screen.

To View Available Facilities
To view the camp’s available facilities for any given date, select the facility from the list that you are interested in availability. Near the top of the next screen, select “Check Dates.” You will be directed to the following screen. Across the top, you will see options for “Cabins,” “Campsites,” “Dining Hall,” and “Pavilions.” Make sure you select the correct category for the facility that you are interested in reserving. You will then have a list of all of the facilities in that category and a calendar that shows their availability. Clicking on each facility also brings up details about capacity and amenities. Dates that are in green are dates available for reservation. Days that are gray, are not available for reservation.

NOTE: If you are a New Birth of Freedom Council unit, reservations must be made through your unit’s account. Log in credentials were sent to your unit’s key leader (Cubmaster/Scoutmaster/Advisor/Skipper) and Committee Chair and can be reset by those same individuals.
To Make a Reservation
Once you have determined the availability of the facility you wish to reserve, you can either return to your unit “Home” from the left-hand menu and then select “New Trip” or you can click on the facility and right below the picture select “New Trip.”

Complete this form with information that is relevant to this trip only (if you are unsure about your final youth and adult numbers, that is okay. Use your current numbers and you can always update later). Once made, you can update your cabin/facility reservation at any time.

Once complete you will be taken back to a trip specific page with “Add Reservation” in the middle of the page. Now you can reserve facilities. A listing of all of the cabins/facilities at your site and the dates requested are then able to be searched. Click on the cabin/facility you would like to use. You will be required to give an estimate of attendees that will staying in that facility at that event.

NOTE: If your total number of participants is higher than the sleeping capacity for this facility, you will receive an error. Please either choose a different facility or if you plan on reserving more than one facility, change the number of participants to reflect the number staying in this facility.

Once you have filled out all of the information, click “Next” at the bottom of the screen. Then you will be asked to confirm your payment and add to your cart. If you are finished with that trip, go ahead and proceed to check out. If you would like to add additional facilities, click “Add Reservation” on the next screen and continue to do so until the reservation is complete. You will need to “Add Reservation” to add heat options (propane heat is an additional option and cost with several over our facilities) and other amenities.

Complete Reservation and Check Out
Your cart will continue to track all of your additions and edits. When you are ready to submit your reservation, click “Checkout.” The remaining steps require you to determine your method of payment and complete your reservation. **YOUR RESERVATION IS NOT COMPLETE UNTIL YOU CLICK “PLACE ORDER” AND YOUR CART IS EMPTY.** You will receive a confirmation email of the transaction.

For assistance, please contact the Camping Department: (717) 590-5456 or Camping@newbirthoffreedom.org.
2020-2022 Council Calendar

This calendar includes Council-wide Committee Meetings, Popcorn, Training, Camping and Special Activity dates. Please refer to the District Pages for District Events and Meetings. CT=Camp Tuckahoe. HV=Hidden Valley

**August 2020**
4-Council Commissioner Cabinet
11-Council Training Committee
12-Program Launch
14-Popcorn and Nuts-Show & Sell Pick up
18-Council Executive Committee
19-Council Membership Committee
19-Camp Conewago Committee
20-Camping Committee
21-23-OA August Induction
23-OA LEC Meeting
29-PA Fishing Skills Instructor Course-CT
29-30-Certified Angling Instructor Course

**September 2020**
1-Council Commissioner Cabinet
3-Bass Pro Rifle Merit Badge Class
7-Labor Day-Service Centers Closed
8-Bass Pro Rifle Merit Badge Class
10-Council-wide Virtual Roundtable
11-12-Intro to Outdoor Leader Skills (IOLS)-CT
12-NRA Range Safety Officer Training-HV
12-13-Chainsaw Safety Training-CT
12-13-NRA Basic Muzzleloading Shooting Training-HV
13-NRA Muzzleloading Pre-Qual Testing-HV
13-Philmont Meeting-CT
15-Council Executive Board
16-Friends of Hidden Valley
16-Council Membership Committee
16-Council Advancement Committee
17-Bass Pro Rifle Merit Badge Class
17-Properties Committee
17-Shooting Sports Committee
18-NRA Basic Instructor Trng-HV
18-20-OA September Fellowship-CT
18-20-Annual Catholic Scout Retreat
19-Campmaster Training-HV
19-Campmaster Training-CT
19-Catholic Committee Mtg
19-20-NRA Muzzleloading Instructor Training-HV
22-Bass Pro Rifle Merit Badge Class
26-Bass Pro Rifle Merit Badge Range Day-HV
26-BSA Rangemaster Training

**October 2020**
1-Council-wide Virtual Roundtable
2-3-Basic Adult Leader Outdoor Orientation (BALOO)-CT
6-Council Commissioner Cabinet
12-Columbus Day-Council Service Centers Closed
13-Council Training Committee
14-Camp Conewago Committee
15-18-Popcorn and Nuts Returns
16-18-Wilderness Survival Weekend-HV
17-Conewago Work Day
17-Trainer’s Edge-CT
18-Hunter-Trapper Education-HV
20-Popcorn and Nuts Take Orders Due
20-Council Executive Committee
21-Council Membership Committee
21-Council Advancement Committee
22-Camping Committee
23-24-Intro to Outdoor Leader Skills (IOLS)-HV
24-Halloween Day
24-BSA Rangemaster Training

**November 2020**
1-Hunter-Trapper Education-CT
3-Council Commissioner Cabinet
6-7-Basic Adult Leader Outdoor Orientation (BALOO)-HV
7-Scouting for Food Door Hanger Distribution
11-Veteran’s Day- Service Centers Closed
13-Popcorn and Nuts Take Order Distribution
13-15-OA Lodge Leadership Annual Planning Weekend-HV
14-Scouting for Food Collection
14-Level 1 Archery Instructor Certification Training
15-Level 2 Archery Instructor Certification Training
17-Council Executive Board
18-Friends of Hidden Valley
18-Council Membership Committee
18-Council Advancement Committee
19-Council Properties Committee
19-Shooting Sports Committee
21-Catholic Committee Mtg
21-University of Scouting
24-Eagle Scout Dinner
26-27-Thanksgiving-Council Service Centers Closed
26-Dec 4-Camps Closed for Hunting

**December 2020**
1-Council Commissioner Cabinet
5-OA LEC Meeting
5-6-OA Holiday Pow Wow-CT
8-Council Training Committee
15-Council Executive Committee
16-Council Membership Committee
16-Council Advancement Committee
24-Christmas Eve-Service Centers Closed
24-27-Camps Closed
25-Christmas-Service Centers Closed
31-New Year’s Eve

**January 2021**
1-New Year’s Day-Service Centers Closed
3-OA LEC Meeting
5-Council Commissioner Cabinet
9-OA Lodge Banquet
16-Catholic Committee Meeting
17-Philmont Meeting-CT
18-Martin Luther King Jr. Day-Service Centers Closed
19-Council Executive Board
20-Friends of Hidden Valley Mtg
20-Council Membership Committee
20-Council Advancement Committee
21-Council Camping Committee
30-Trainer’s Edge

**February 2021**
2-Council Commissioner Cabinet
9-Council Training Committee
15-President’s Day-Service Centers Closed
16-Camp Card Orders Due
16-Council Executive Committee
2020-2022 Council Calendar
This calendar includes Council-wide Committee Meetings, Popcorn, Training, Camping and Special Activity dates. Please refer to the District Pages for District Events and Meetings. CT=Camp Tuckahoe. HV=Hidden Valley

March 2021
2-Council Commissioner Cabinet
4-Camp Cards Distribution Starts
5-7-OA March Fellowship-CT
6-Philmont Meeting-CT
6-Philmont CPR/AED Training-CT
16-Council Executive Board
17-Friends of Hidden Valley
17-Council Membership Committee
17-Council Advancement Committee
18-Council Properties Committee
18-Council Camping Committee
20-Catholic Committee Meeting
20-21-Philmont Wilderness & Remote First Aid Training-CT
26-28-Venture Shooting Weekend-HV
27-PA Certified Fishing Skills Instructor Course
27-Level 1-Archery Instructor Certification
27-28-Certified Angling Instructor Course
28-OA LEC Meeting

April 2021
2-Good Friday-Service Centers Closed
2-4-Easter Weekend-Camps Closed
4-Easter Sunday
6-Council Commissioner Cabinet
9-10-Intro to Outdoor Leader Skills (IOLS)-CT
10-Fishing Derby-HV
10-Summer Camp Open House-HV
10-NRA Basic Rifle Shooting Trng.
11-NRA Basic Shotgun Shooting Training
13-Council Training Committee
14-Camp Conewago Committee
16-NRA Basic Instructor Trng-HV
16-18-Wood Badge Weekend 1-CT
16-18-OA April Induction-HV
17-Conewago Work Day
17-Summer Camp Open House-CT
17-NRA Basic Rifle Instructor Training-HV
18-NRA Shotgun Instructor Training-HV
20-Council Executive Committee
21-Council Membership Committee
21-Council Advancement Committee
22-Council Properties Committee
22-Shooting Sports Committee
23-24-Basic Adult Leader Outdoor Orientation (BALOO)-CT
23-25-Philmont Shakedown Weekend
30-May 1-Intro to Outdoor Leader Skills (IOLS)-HV

May 2021
2-Hunter-Trapper Education-CT
4-Council Commissioner Conference
8-Beaver Day-HV
14-15-Basic Adult Leader Outdoor Orientation (BALOO)-HV
14-16-OA May Induction
15-Beaver Day-CT
15-Level 1 Archery Instructor Certification Training
15-Catholic Committee Mtg
16-Level 2 Archery Instructor Certification Training
16-Philmont Meeting
18-Council Executive Board Mtg & Annual Business Mtg
19-Friends of Hidden Valley
19-Council Membership Committee
19-Council Advancement Committee
20-Council Camping Committee
22-OA-Convention Work Day-CT
22-23-Wood Badge Week-2-HV
31-Memorial Day-Service Centers Closed

June 2021
2-Program Launch-CT
4-Camp Cards Returns
4-6-OA Conclave-CT
13-18-National Youth Leadership Training (NYLT)
15-Council Executive Committee
16-Council Membership Committee
16-Council Advancement Committee
16-Camp Conewago Committee
20-26-Week 1 Scouts BSA Resident-HV
20-July 4-Philmont Trek
20-22-Week 1 Cub Scout Resident-CT
23-25-Week 2 Cub Scout Resident-CT
27-July 1-Week 1 Webelos Resident-CT
27-July 3-Week 2 Scouts BSA Resident-HV

July 2021
4-Independence Day
5-Independence Day Observed-Service Centers Closed
4-10-Week 3 Scouts BSA Resident-HV
4-10-Week 1 Scouts BSA Resident-CT
10-Memorial Mall Ceremony-CT
11-17-Week 4 Scouts BSA Resident-HV
11-17-Week 2 Scouts BSA Resident-CT
17-Catholic Committee Meeting
18-24-Week 5 Scouts BSA Resident-HV
18-24-Week 3 Scouts BSA Resident-CT
20-Council Executive Board
21-Council Membership Committee
21-Friends of Hidden Valley
22-Shooting Sports Committee
24-25-Family/Tiger Camp-HV
25-31-Session 4 Scouts BSA Resident-CT

August 2021
1-5-Session 2 Webelos Resident-CT
3-Council Commissioner Cabinet
7-11-Session 3 Webelos Resident-CT
10-Council Training Committee
2020-2022 Council Calendar

This calendar includes Council-wide Committee Meetings, Popcorn, Training, Camping and Special Activity dates. Please refer to the District Pages for District Events and Meetings. CT=Camp Tuckahoe. HV=Hidden Valley

13-15-Session 3 Cub Scout
   Resident-CT
16-Council Camping Committee
17-Council Executive Committee
18-Council Membership Committee
18-Conewago Committee
20-22-OA August Induction-HV
28-PA Certified Fishing Skills
   Instructor Course-CT
28-29-Sept. 1-Certified Angling
   Instructor Course-CT

September 2021
6-Labor Day-Service Centers Closed
7-Council Commissioner Cabinet
10-12-Intro to Outdoor Leader Skills
   (IOLS)-CT
11-12-Chainsaw Safety Training-CT
12-OA LEC Meeting
15-Council Membership Committee
15-Council Advancement Committee
15-Friends of Hidden Valley
16-Shooting Sports Committee
17-19-Catholic Scout Retreat
   Weekend
17-19-September Fellowship-HV
18-Campmaster Training-HV
18-Campmaster Training-CT
18-Catholic Committee Meeting
21-Council Executive Board
23-Council Properties Committee

October 2021
1-2-Basic Adult Leader Outdoor
   Orientation (BALOO)-CT
5-Council Commissioner Cabinet
11-Columbus Day-Service Centers
   Closed
12-Council Training Committee Mtg
13-Conewago Committee Meeting
16-Conewago Work Day
16-17-Wilderness Survival
   Weekend-HV
19-Council Executive Committee
20-Council Membership Committee
20-Council Advancement Committee
21-Council Camping Committee
22-23-Intro to Outdoor Leader Skills
   (IOLS)-HV
24-Hunter-Trapper Education-HV
23-BSA Rangemaster Training-CT
23-Halloween Day-CT

November 2021
1-Hunter-Trapper Education-CT
2-Council Commissioner Cabinet
5-6-Basic Adult Leader Outdoor
   Orientation (BALOO)-HV
6-Scouting for Food Hanger
   Distribution
11-Veterans’ Day-Council Service
   Centers Closed
12-14-OA Lodge Leadership Annual
   Planning Conference
13-Scouting for Food Collection Day
13-Level 1 Archery Instructor
   Certification Training-HV
14-Level 2 Archery Instructor
   Certification Training-HV
15-Council Properties Committee
16-Council Executive Board
17-Council Membership Committee
17-Council Advancement Committee
17-Friends of Hidden Valley
18-Shooting Sports Committee
20-Catholic Committee on Scouting
20-University of Scouting
23-Eagle Scout Recognition Dinner
25-26-Thanksgiving-Service Centers
   Closed
24-Dec. 3-Camps Closed for
   Hunting

December 2021
4-5-OA Holiday Pow Wow
7-Council Commissioner Cabinet
14-Council Training Committee
15-Council Membership Committee
15-Council Advancement Committee
21-Council Executive Committee
24-Christmas Eve
24-26-Camps Closed
25-Christmas
31-New Year’s Eve
Battlefield District

Includes these school districts: Fairfield, Gettysburg, Upper Adams, Bermudian Springs, Conewago Valley, Littlestown, Hanover, Southwestern, and Spring Grove

<table>
<thead>
<tr>
<th>Month</th>
<th>Activities</th>
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| **August 2020** | 24-District Commissioner Meeting  
24-District Committee Meeting |
| **September 2020** | 10-Council-wide Roundtable  
15-Life to Eagle Seminar  
25-27-Fall Camporee  
28-District Commissioner Meeting  
28-District Committee Meeting |
| **October 2020** | 1-Council-wide Roundtable  
26-District Commissioner Meeting  
26-District Committee Meeting |
| **November 2020** | 12-Roundtable  
17-Life to Eagle Seminar  
23-District Commissioner Meeting  
23-District Committee Meeting |
| **December 2020** | 5-Recharter Turn in Day  
10-Roundtable  
14-District Commissioner Meeting  
14-District Committee Meeting |
| **January 2021** | 13-Friends of Scouting Pacesetter Event  
14-Roundtable  
25-District Commissioner Meeting  
25-District Committee Meeting  
27-Camp Card Seminar |
| **February 2021** | 7-Roundtable  
12-14-Klondike Derby  
16 Life to Eagle Seminar  
22-District Commissioner Meeting  
22-District Committee Meeting |
| **March 2021** | 11-Roundtable  
22-District Commissioner Meeting  
22-District Committee Meeting |
| **April 2021** | 8-Roundtable  
23-25-Spring Camporee  
26-District Commissioner Meeting  
26-District Committee Meeting |
| **May 2021** | 13-Roundtable  
24-District Commissioner Meeting  
24-District Committee Meeting |
| **June 2021** | 10-Membership Summit  
28-District Commissioner Meeting  
28-District Committee Meeting |
| **July 2021** | 19-23-Twilight Camp  
26-District Commissioner Meeting  
26-District Committee Meeting |
| **August 2021** | 12-Roundtable  
23-District Commissioner Meeting  
23-District Committee Meeting |
| **September 2021** | 9-Roundtable  
27-District Commissioner Meeting  
27-District Committee Meeting |
| **October 2021** | 14-Roundtable  
25-District Commissioner Meeting  
25-District Committee Meeting |
| **November 2021** | 11-Roundtable  
22-District Commissioner Meeting  
22-District Committee Meeting |
| **December 2021** | 9-Roundtable  
27-District Commissioner Meeting  
27-District Committee Meeting |

Meeting Locations & Times

All Committee, Commissioner, and Roundtable Meetings are held at:  
Brethren Home  
2990 Carlisle Pike  
New Oxford, PA 17350  
7:00pm Committee & Roundtable  
6:30pm Commissioners
Conococheague District

Includes these school districts: Chambersburg, Shippensburg, Fannett-Metal, Tuscarora, Big Spring, West Perry, Greenwood, Newport, and Susquenita

**August 2020**
27-District Commissioner Meeting
27-District Committee Meeting

**September 2020**
10-Council-wide Roundtable
24-District Commissioner Meeting
24-District Committee Meeting

**October 2020**
1-Council-wide Roundtable
9-11-Fall Camporee
22-District Commissioner Meeting
22-District Committee Meeting

**November 2020**
12-Roundtable
19-District Commissioner Meeting
19-District Committee Meeting

**December 2020**
10-Roundtable
12-Recharter Turn in Day
17-District Commissioner Meeting
17-District Committee Meeting

**January 2021**
9-Newville Merit Badge College Session 1 of 2
14-Roundtable
23-Klondike Derby
28-District Commissioner Meeting
28-District Committee Meeting

**February 2021**
11-Roundtable
13-Newville Merit Badge College Session 2 of 2
25-District Commissioner Meeting
25-District Committee Meeting

**March 2021**
6-District Pinewood Derby
11-Roundtable
13-Cub Scout Klondike Derby
25-District Commissioner Meeting
25-District Committee Meeting
27-Perry County Friends of Scouting Breakfast

**April 2021**
8-Roundtable
22-District Commissioner Meeting
22-District Committee Meeting
23-25-Spring Camporee

**May 2021**
12-Franklin County Friends of Scouting Breakfast
13-Roundtable
27-District Commissioner Meeting
27-District Committee Meeting

**June 2021**
12-16-Perry Area Twilight Camp

**July 2021**
12-16-Perry Area Twilight Camp

**August 2021**
2-6-Shippensburg Area Twilight Camp
12-Roundtable
26-District Commissioner Meeting
26-District Committee Meeting

**September 2021**
9-Roundtable
23-District Commissioner Meeting
23-District Committee Meeting

**October 2021**
8-Roundtable
9-11-Fall Camporee
22-District Commissioner Meeting

**November 2021**
11-Roundtable
18-District Commissioner Meeting
18-District Committee Meeting

**December 2021**
9-Roundtable
11-Recharter Turn-in
16-District Commissioner Meeting
16-District Committee Meeting

**Meeting Locations & Times**

**District Committee Meeting:**
First Church of God, Newville
475 Shippensburg Road
Newville, PA 17241
7:00pm

**Roundtable for Franklin and West Cumberland Area:**
St. John’s UCC
1181 Lincoln Way E.
Chambersburg, PA 17202
7:00pm

**Roundtable for Perry County Area:**
Wagner Training Center
Hidden Valley Scout Reservation
28 Hidden Valley Road
Loysville, PA 17047
7:00pm
# Heritage Trails District

Includes these school districts: Central York, City of York, Dallastown, Dover, Eastern York, Northeastern York County, Red Lion, West York, York Suburban, South Eastern, and Southern York

<table>
<thead>
<tr>
<th>August 2020</th>
<th>March 2021</th>
<th>October 2021</th>
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<tbody>
<tr>
<td>13-District Commissioner Meeting</td>
<td>4-Roundtable</td>
<td>7-Roundtable</td>
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<td>13-District Committee Meeting</td>
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<td>23-25-Spring Camporee</td>
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<td>25-27-Fall Camporee</td>
<td>28-Life to Eagle Seminar</td>
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<td>1-Council-wide Roundtable</td>
<td>6-Roundtable</td>
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<td>13-District Commissioner Meeting</td>
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<td>8-District Committee Meeting</td>
<td>13-District Committee Meeting</td>
<td>York, PA 17404</td>
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<td>28-Life to Eagle Seminar</td>
<td>21-23-Merit Badge Camporee</td>
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<td>5-Roundtable</td>
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<td>12-District Commissioner Meeting</td>
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<td><strong>December 2020</strong></td>
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<td><strong>Meeting Locations &amp; Times</strong></td>
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<td>10-District Commissioner Meeting</td>
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<td><strong>Meeting Locations &amp; Times</strong></td>
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<td>4-Roundtable</td>
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<td>5-7-Klondike Derby</td>
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<td>Messiah United Methodist Church</td>
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# Keystone Capital District

Includes these school districts: Millersburg, Upper Dauphin, Williams Valley, Halifax, Central Dauphin, Susquehanna Twp, Lower Dauphin, City of Harrisburg, Steelton-Highspire, Middletown, and Derry Twp.

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<thead>
<tr>
<th>August 2020</th>
<th>March 2021</th>
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<tr>
<td>25-District Commissioner Meeting</td>
<td>4-Roundtable &amp; OA Chapter Mtg</td>
<td>7-Roundtable &amp; OA Chapter Mtg</td>
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<tr>
<td>26-District Committee Meeting</td>
<td>6-District Pinewood Derby</td>
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<td>September 2020</td>
<td>24-District Committee Meeting</td>
<td>27-District Committee Meeting</td>
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<tr>
<td>10-Council-wide Roundtable</td>
<td>25-Hershey Friends of Scouting Breakfast</td>
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<td>23-District Committee Meeting</td>
<td>27-Harrisburg Merit Badge</td>
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<td>29-District Commissioner Meeting</td>
<td>College Session 1 of 2</td>
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<td>October 2020</td>
<td>30-District Commissioner Meeting</td>
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<td>1-Council-wide Roundtable</td>
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<td>14-Recharter Turn-In</td>
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<td>27-District Commissioner Meeting</td>
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<td>May 2021</td>
<td>28-Annual Business Meeting and District Committee Meeting</td>
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<tr>
<td>1-Harrisburg Merit Badge</td>
<td>College Session 2 of 2</td>
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<td>6-Roundtable &amp; OA Chapter Mtg</td>
<td>25-District Commissioner Meeting</td>
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<td>June 2021</td>
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<td>24-Harrisburg Good Scout Award Luncheon</td>
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<td>19-23- Twilight Camp</td>
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<td>28-District Commissioner Meeting</td>
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## Pioneer District

*Includes these school districts: Carlisle, North Middletown, Northern York County, Cumberland Valley, Mechanicsburg, Camp Hill, East Pennsboro, and West Shore.*

### August 2020
- **19**-District Commissioner Meeting
- **26**-District Committee Meeting

### September 2020
- **10**-Cumberland County Friends of Scouting Breakfast
- **16**-District Commissioner Meeting
- **23**-District Committee Meeting

### October 2020
- **1**-Council-wide Roundtable
- **16**-18-Fall Camporee
- **21**-District Commissioner Meeting
- **28**-District Committee Meeting

### November 2020
- **12**-Roundtable
- **19**-District Commissioner And Committee Meeting

### December 2020
- **5**-Charter Turn-In
- **10**-Roundtable
- **17**-District Commissioner And Committee Meeting

### January 2021
- **4**-District Pacesetter Event
- **14**-Roundtable
- **16**-STEM Merit Badge College Session 1 of 2
- **20**-District Commissioner Meeting
- **27**-District Committee Meeting

### February 2021
- **6**-STEM Merit Badge College Session 2 of 2
- **11**-Roundtable
- **17**-District Commissioner Meeting
- **24**-District Committee Meeting
- **26**-28-Klondike Derby

### March 2021
- **6**-District Pinewood Derby
- **6**-Carlisle Merit Badge College Session 1 of 2
- **11**-Roundtable
- **17**-District Commissioner Meeting
- **24**-District Committee Meeting

### April 2021
- **8**-Roundtable
- **10**-Carlisle Merit Badge College Session 2 of 2
- **21**-District Commissioner Meeting
- **23**-25-Spring Camporee
- **28**-Annual Business and District Committee Meeting
- **29**-Cumberland County Friends of Scouting Breakfast

### May 2021
- **13**-Roundtable
- **19**-District Commissioner Meeting
- **26**-District Committee Meeting

### June 2021
- **28**-July 2-Twilight Camp

### August 2021
- **12**-Roundtable
- **18**-District Commissioner Meeting
- **25**-District Committee Meeting

### September 2021
- **9**-Roundtable
- **15**-District Commissioner Meeting
- **22**-District Committee Meeting

### October 2021
- **14**-Roundtable
- **20**-District Commissioner Meeting
- **27**-District Committee Meeting

### November 2021
- **11**-Roundtable
- **18**-District Commissioner And Committee Meeting

### December 2021
- **4**-Recharter Turn-In
- **9**-Roundtable
- **16**-District Commissioner And Committee Meeting

**Meeting Locations & Times**

**Roundtable:** Mechanicsburg Presbyterian Church  
300 E. Simpson St.  
Mechanicsburg, PA 17055  
7:00pm

**District Committee and Commissioner Staff:**  
Bethany Village  
5225 Wilson Lane  
Mechanicsburg, PA 17055
How to update your BeAScout.org Pin

Having an accurate BeAScout.org Pin is essential for families who are looking for a local Scouting unit to find your unit. Updating your BeAScout.org pin is simple, and it’s a good way to make sure your information is current — that it doesn’t list last year’s Cubmaster/Scoutmaster or meeting time, for example.

Access to update your pin is available to all unit leaders, including committee members in a unit.

To update your pin:

1. Go to My.Scouting.org
2. In the drop-down menu, go to Legacy Web Tools and select BeAScout.
3. Choose “unit” (rather than council) under “Unit Pin Mode” to update the pin with your contact info.
4. Be sure to set pin status to “active.” If you want the “Apply Now” button on the pin, set “Apply Status” to “active.” Please remember that this means Scouts can apply to your unit electronically, so if you enable this feature, please be sure to check and follow up with the online applications and inquiries.
5. Note that it may take a few hours, or up to overnight, for the updated information to show up.
6. For Cub Scout packs: You’ll also want to go to Organization Manager and identify your pack’s gender: all-boy, all-girl or a mix of all-boy dens and all-girl dens. Under Organization Manager, find the settings tab and scroll to the bottom of the page. The default is Boys Dens, but you can change that. Be sure to enter an effective date or it will not update the pin.

Klondike Derby

The Council Camping Committee and Executive Board have approved a policy for Cold Weather Camping, which impacts District Klondike Derbies. The policy states that there must be sufficient space at a Klondike Derby to get participants inside in the event of extreme and/or hazardous weather conditions. With this provision, all cabins will be reserved for district use until 90 days prior to the Klondike Derby.

Districts will be responsible for the reservations of cabins for their event. When you log into Tentaroo ALL CABINS WILL SAY THAT THEY ARE RESERVED WITH A GRAY BOX. CABINS WILL BE AVAILABLE ON A FIRST-COME FIRST-SERVE BUT ARE RESERVED THROUGH YOUR DISTRICT EXECUTIVE. This is to help accommodate all units that are interested in reserving space in a cabin. Once a unit indicates to the district that they are committing to use a cabin, the District can approve the request to be processed with the Camping Department.

Process for making a cabin reservation for Klondike Derby

1. Contact your District Executive/Director or district-designated volunteer
2. Communicate your preference for cabin
3. Once approved your reservation will appear in Tentaroo
4. Complete reservation by making payment

District Exclusive Use Ends and Reservations Open on a First-Come First-Serve Basis on the Following Dates:

- Friday, October 23rd for the weekend of January 23rd (Conococheague Klondike Derby at Hidden Valley)
- Friday, November 6th for the weekend of February 5th (Keystone Capital Klondike Derby at Hidden Valley)
- Friday, November 6th for the weekend of February 5th (Heritage Trails Klondike Derby at Tuckahoe)
- Friday, November 13th for the weekend of February 12th (Battlefield Klondike Derby at Tuckahoe)
- Friday, November 27th for the weekend of February 26th (Pioneer Klondike Derby at Hidden Valley)
Getting Started with Scoutbook

There are TONS of great resources for getting started with Scoutbook. If you are a DIY type of person, you can read all kinds of posts and get all kinds of great ideas on how Scoutbook works and can work for your unit. All of these resources are available at: http://bit.ly/scoutbook

For those of you looking for simple directions all in one place, we’ve tried to compile a one stop shop to help guide you through your unit’s set up of Scoutbook.

STEP 1: If your unit has never used Scoutbook before, one of your key 3 members, Key 3 Delegate, or Unit Advancement Chair (set in my.Scouting) should log in and setup the permissions for the unit. The term Key 3 stands for the unit leader (Cubmaster, Scoutmaster, Crew Advisor, or Ship Skipper), the unit Committee Chair, and the Chartered Organization Representative.

These Key 3 members sign in at http://scoutbook.com using the SAME login credentials you have created on my.Scouting. If the Key 3 member does not have a my.Scouting account, you can set one up at http://my.scouting.org. Be sure to associate your BSA Membership Number with the account.

STEP 2: After you log in, if you click on “My Dashboard” and “Administration” and you will see the units you are a member of based upon your BSA membership number. Then select the unit that you would like to log into. All of the units that are associated with your membership ID number are listed.

STEP 3: If you are a Key 3 Member, Key 3 Delegate, or Unit Advancement Chair, everything should be ready to go. Scoutbook for your unit is active! You can now start to use Scoutbook. For setting up your unit skip to STEP 5. If you are one of these members, but someone else will be acting as your administrator for Scoutbook continue to the next step.

STEP 4: Click on your unit roster and you will see all of adults and youth registered in your unit. To give someone administrative access, click on their name and then in the lower right-hand corner click on “+ Add Position/Role”. On the next screen under “Position” select Pack/Troop/Crew Admin from the Roles. Then give a “Date Started” date and click “Update.”

STEP 5: Click on your unit at the upper left-hand corner. Now you will want to set up Dens (Packs) or Patrols (Troops). At the bottom right hand corner of the screen click on “Add Den/Patrol”. Then name your Dens or Patrols and click “Add”. Your Den/Patrol names will then appear. These Dens/Patrols will have not Scouts or Leaders associated with them.

STEP 6: Add Scouts/Leaders to Den/Patrol. Click on your Den/Patrol. To add Scouts, click “Reassign Scouts”. All of the Scouts in the unit are listed. Simply select all of the Scouts that you wish to be in the Patrol/Den and click “Invite” at the bottom of the screen. All of the Scouts will automatically transfer over. Ignore the “Personal Message” section above, “Invite”. No message actually goes out.

STEP 7: Make sure adults have the right access. An adult who is registered as a Den Leader or as an Assistant Scoutmaster does not automatically have access for the den/patrol that they are working with. From the adult roster, click on the leader, click “Add role or position” in the bottom right-hand corner. Add “Den Leader” or “Assistant Scoutmaster” and associate them with a Den/Patrol. Remember to give them a start date.

As an assigned “Den Leader” or “Assistant Scoutmaster” with a Den/Patrol these leaders will have the ability to approve advancements. If you want them to be able to update contact information, you can additionally make them a Den/Patrol Admin by following the same steps above.

To REMOVE access once it has been granted, simply follow the steps to assign and set an end date.
It is important that units follow BSA best practices in managing financial transactions. Following best practices makes sure that there is accurate accounting of funds as well as preventing money from being misappropriated within the unit. Below are some best practices to consider that were assembled by Assistant Council Commissioner Larry Tuell:

**Handling Cash**
- **Strongly prefer “checks” to “cash”** – Never turn away someone who is ready to pay in cash. Just prefer checks written to your unit. Handling cash is a primary place where money gets confused, lost, or stolen. A disorganized person can easily confuse cash with their own money. A stressed person can easily borrow cash. Cash is more difficult to track. Checks require deposit and leave a trail.
- **Track cash** – As money is handed to you, record the cash in a ledger when it is handed to you. Even better is to give the person a receipt for the cash.
- **Never pay expenses directly from incoming cash** – Deposit everything. Whenever possible, pay all expenses with checks. It’s about transparency, discipline, organization, knowing what things cost and getting receipts (or at least something to document the expense). If a volunteer protests this, you don’t want that person handling money anyway.
- **Don’t keep petty cash on-hand** – Deposit everything. It’s hard to track and rarely needed. Most volunteers will float minor expenses for a few days. A better solution is to always reimburse volunteers ASAP. Reimburse the same day if possible!

**Checks**
- **All incoming checks should be written to your unit.** Never have incoming checks written directly to the volunteers.
- With every check, incoming or outgoing, **write in the comments section a brief description of the purpose of the check.** This is useful when reconciling records as most banks allow retrieving the image of the check.
- **Deposit checks continually.** Don’t hold on to them.
- The BSA recommends **two signatures on every check.** (The two check signers should never be family)
- The treasurer should **never sign checks payable to anyone in their own family.** Have another authorized, non-family member sign the check.

**Deposits**
- **Create a detailed deposit record for reconciling records later** - Record the date received, amount, Scout, purpose and name on the check if different than the Scout family (this can be very important for fundraisers)
- **Collect money continually** – Don’t wait weeks or months for an activity, a camp out, or a fundraiser to be done. Ideally, at every meeting the treasurer should ask whether there is money to be deposited.
- **Deposit money often** – A repeated problem in units is holding checks for months. This affects families that don’t have good control of their own finances. This makes it difficult to have a clear picture of unit finances.

**Receipts**
- **Keep receipts organized.** Write on each receipt the date it was paid, the name of the person being reimbursed, and the check number used to pay it.
- **Make them write something down and sign it if there is no receipt.** For example, firewood purchased at a state park may not have a receipt but may need to be reimbursed.

**Debit Cards and Credit Cards**
- **UNITS SHOULD NOT HAVE EITHER.** The BSA strongly encourages units to not have any type of debit or credit card though many financial institutions make them easy to get. Without constant and direct oversight, debit and credit cards can be easily abused because there is no additional authorization to use them.
- Instead, units should have volunteers use a personal card for anything that requires a credit card and then reimburse them with a unit check right away.
What Are the Nova Awards?
The Boy Scouts of America developed the Nova Awards program to excite and expand a sense of wonder in our Scouts. By working with an adult counselor or mentor, the various modules allow them to explore the basic principles of STEM and discover how fun and fascinating STEM can be.

Two Types of Awards

Nova Awards
The Nova awards allow Scouts to discover some of the basic principles of STEM. Scouts may complete any Nova award with a parent or unit leader’s guidance (even if they have little or no background in STEM) as long as the adult is registered as a Nova counselor.

- Once a youth has fulfilled the requirements for the Nova Award the award information is logged into Internet Advancement or Scoutbook.
- You will then need to print out an advancement report to take with you to the Scout Shop to receive your award.
  - When a Scout completes their first Nova award they should be presented the Nova Emblem for their program level. For each Nova award earned after the first they should be presented a Pi pin.

Supernova Awards
The Supernova awards are offered for those who enjoy a super challenge and have a greater interest in the STEM fields.

- Once a Scout has completed the requirements for a Supernova award they will need to obtain all required signatures on the Supernova Award Application.
  - Supernova Award applications must be turned into the Council Supernova Coordinator at least 45 days prior to needing them presented for Cub Scouts or 60 days prior for Scouts, BSA and Venturers.
  - When submitting the application to the Council Advancement Committee, documentation will need to be provided proving that the Scout has completed all the requirements.
  - This can be shown through the following ways:
    - An advancement report from Internet Advancement/ Scoutbook.
    - Binders/folders with papers showing the work for the requirements such as the people they researched and what they found, pictures of experiments and science fair projects, project and experimental data, interview notes with teachers, etc.
  - Once all applications are approved, the Unit is informed and funds must be made available through the Pack/ Troop/ Crew for purchase of all medals which includes shipping and handling.
  - Once Medals and certificates arrive to Council Service Center, the Unit will be informed by the Council Advancement Committee Staff Advisor.
  - As an option, at the request of the Unit, the Super Nova Coordinator or the Council Advancement Committee Staff Advisor could present the medals and certificate to the Scouts.

How to Become a Nova Awards Counselor or Supernova Awards Mentor

Nova Counselor- To register as a Nova counselor please submit:

- A complete BSA Adult Application
- Copy of Youth Protection Training, if not currently registered with the council.
- Copies of PA State Clearances, if not currently registered with the council.

Supernova Mentor-A Supernova Awards mentor must be age 21 or older, be a subject matter expert in a STEM (science, technology, engineering, or mathematics) field, and be registered under the Supernova Awards mentor position code 52.

A Supernova mentor they must complete:

- A BSA Adult application
- The Supernova Awards Mentor Application
- Copy of Youth Protection Training, if not currently registered with the council.
- Copies of PA State Clearances, if not currently registered with the council.

Both Nova Counselors and Supernova Mentors must renew their membership annually. For more information about STEM and the Nova Awards program, visit www.scouting.org/stem. Discover how the Nova Awards program helps youth be “Prepared. For Life.”
Rechartering

Rechartering is an essential part of Scouting’s program year. It is the process by which we reaffirm the chartered partner relationship. It is the time of year that units verify and update information about Scouts and Scouters and that units and their Commissioners review and celebrate the unit’s progress along Scouting’s Journey to Excellence.

How Does Rechartering Work?

October Roundtable: Recharter Packets are distributed to each unit and the District conducts a Rechartering Training. Each packet will include: 1) information on how the unit can access the Internet Rechartering system, 2) information on the unit’s state of Background Checks that must be obtained for recharter; 3) information on what to bring to your District’s Recharter Day/Night; and information on how to complete your unit’s Journey to Excellence form for 2020.

Commissioner and District Executive Assistance (October-November): Whether new to the rechartering process or an experienced leader, don’t be afraid to ask for assistance in completing your charter. It is much easier to get all of the information that you need for a complete charter in October and November than it is in December.

Complete Recharter Process in Internet Rechartering System: The Internet Rechartering System allows you to make changes to your unit roster including those Scouts and adults that should be registered and their key contact information. Unit leadership will be sent login credentials in early October. Once completed, print out the completed charter to get signatures from your chartered partner’s Institution Head.

Turn Your Charter in at your District’s Recharter Day/Night: Your District has scheduled a Recharter Turn-In Day or evening where volunteers from all of the different committees will be on hand. As they review your Journey to Excellence for 2020, they will be getting you started on the 2021 journey. Units should come to that event not only with their charter, but also dates to schedule your unit’s Summer Camp Presentation and Friends of Scouting Presentation (Note: these should be different dates). Make sure you bring along any of the missing items (clearances, applications, etc.) that your unit needs to complete the recharter process. Before you leave, all of the items will be reviewed.

Review: Once your charter has been turned in, it will go through a second review process and be checked for any missing items before it is posted. If there is anything missing, you will be contacted right away. We recommend getting all of these missing pieces turned in by December 15th so that your unit doesn’t have to worry about tracking down paperwork during the holiday season. Incomplete charters will be considered “Dropped Units” after December 31st.

Some units ask: “Why do we have to go through the rechartering process every year?” Granting a charter is a way to make certain that each unit maintains a strong relationship with their chartered partner and that units have the help and support they need. Units that do not complete the process on-time are considered “Dropped Units.” Though the process may seem involved, it is critical that every unit know that a charter that is not completed on time may result in:

- A unit’s inability to use Internet Advancement Scoutbook and purchase recognitions. The National Council deactivates units that are not rechartered and the only way to restore access is for the unit to complete the process. This is especially critical in the Scouts BSA Program if a Scout is trying to finish the Trail to Eagle.
- A lapse in Boys’ Life subscriptions. If a unit does not get rechartered, a Scout’s subscription is not renewed, which means that Scouts will stop receiving Boys’ Life until the charter is processed.
- A unit’s loss of insurance coverages for Scouts and leaders. REGISTERED Scouts and leaders are covered under both Accident and Sickness insurance as well as liability insurance. When a unit drops, they run the risk of not being covered by Scouting’s insurance if they continue to meet and go on outings.
- Potentially, a unit’s loss of tenure. Many of our Scouting units have been in existence for a very long time. If a unit is not rechartered within a certain period of time, they may lose their tenure and have to fill out all new paperwork.

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