



SCOUT FUNDRAISER REQUEST FORM - 2025

Please complete below and fax to Victoria Staubat: 717-815-2912 or mail to:

Rutter's - 2295 Susquehanna Trail, Suite C, York, PA 17404

or email to: victoria.staub@rutters.com

Questions? Call Victoria at 717-771-5955 or victoria.staub@rutters.com

TROOP/PACK # _____

TOWNSHIP/BORO WHERE TROOP IS CHARTERED _____

FUNDRAISING ITEM(S) _____

RUTTER'S LOCATION OF FUNDRAISER _____

DATE OF FUNDRAISER _____

TIME OF FUNDRAISER _____

CONTACT PERSON _____

PHONE NUMBER _____

NAME OF ADULT PRESENT DAY OF FUNDRAISER _____

CELL PHONE NUMBER DAY OF FUNDRAISER _____

NUMBER & AGE OF PARTICIPANTS _____

- EACH TROOP MAY HOLD ONLY ONE FUNDRAISER (6 HOURS MAXIMUM) PER CALENDAR YEAR. (TWO TROOPS MAY SPLIT THE 6-HOUR TIME SLOT AT A STORE LOCATION, BUT EACH TROOP CAN ONLY HOLD ONE FUNDRAISER.
- ONLY ONE FUNDRAISER DAY (Saturday) AT A STORE LOCATION PER WEEKEND. RUTTER'S RESERVES THE RIGHT TO SCHEDULE OR RESCHEDULE A TROOP'S FUNDRAISER DAY.
- TROOP MUST HOLD FUNDRAISER IN TOWNSHIP/BORO WHERE THEY ARE CHARTERED. -- IF THERE IS NO RUTTER'S IN THEIR TOWNSHIP/BOROUGH, MAY HOLD FUNDRAISER AT A STORE IN AN ADJOINING TOWNSHIP IF LOCATION IS AVAILABLE.
- PARTICIPANTS MUST REMAIN ON PORCH/SIDEWALK OF STORE AT ALL TIMES...-- NOT ON PARKING LOT OR IN FUEL PUMPING OR GRASS AREAS. PLEASE CHECK WITH STORE PERSONNEL AS TO OUTSIDE SETUP LOCATION AT STORE.
- ADULT MUST BE PRESENT ON PORCH/SIDEWALK OF STORE AT ALL TIMES.
- PARTICIPANTS CANNOT APPROACH / VERBALLY SOLICIT CUSTOMERS.
- PARTICIPANTS SHOULD BE IN UNIFORM (IF APPLICABLE TO ORGANIZATION, e.g. scouts, etc.)
- A SIGN INDICATING WHAT TROOP/PACK AND WHERE THAT TROOP/PACK IS CHARTERED IS REQUIRED.

****THE SCOUT COUNCIL MUST SUBMIT A CERTIFICATE OF INSURANCE FOR COVERAGE OF ALL INDIVIDUALS / GROUPS DURING TIME SPENT ON RUTTER'S PROPERTY, WITH THE IDENTIFIED ADDITIONAL INSURED.**

--CERTIFICATE HOLDER MUST BE LISTED AS: "CHR CORP, ITS PARENT, SUBSIDIARIES, AFFILIATES AND LANDLORDS"

"I(we) have read, understand and will follow the above listed requirements."

Signature _____ Print _____ Date _____

For Rutter's office use:

Approval _____ Date _____