

## **Recommendation for Lifesaving or Meritorious Action Award Guide**

### **Criteria**

1. Nomination forms will not be considered after a lapse of 36 months of the incident.
2. No case should be forwarded to the council without a signed statement from the nominee and an eyewitness.
3. Lifesaving or meritorious actions performed as part of the line of duty of a trained lifesaver-i.e., doctor, nurse, lifeguard, first responder-will not be considered.
4. Boy Scouts of America employees are not eligible.
5. Separate nomination forms are required if more than one member is being recognized for recognition.

### **Steps:**

1. Provide the full name of applicant to be honored, exactly as it should appear on the certificate if the award is granted.
2. Provide as much information as necessary using the space provided on the form. No additional documents should be attached.
  - a. The form can be found at <https://www.scouting.org/awards/awards-central/> and should be filled out in its entirety where applicable on the form.
    - i. Witness statement(s).
    - ii. Nominee's statement.
    - iii. Scouts in Action/ Scouters in Action Release/ Assignment either signed or opt out option is marked.
3. Complete the release/assignment form found on the Award form to have your story considered for publication in the Scouts in Action section (for youth) of Boys' Life magazine or the Scouters in Action section (for adults) in Scouting magazine.
4. Submit the form to the Council Advancement Committee.
5. Reporting of the Medal of Merit and National Certificate of Merit Awards. After final approval by the local council, the council must report the recipient within thirty (30) days using the Meritorious Action Award Reporting Tool.