

Business Owner's Name or Manager Name

Business Name

Business Address

City, State, Zip Code

Dear **NAME**,

I hope this letter finds you well! My name is **YOUR NAME**, and I am writing to you on behalf of **PACK/TROOP/CREW XXX**. We are planning our fall Popcorn and Nuts Sale, which will give our Scouts an exceptional program experience designed to prepare them to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

We plan to hold a series of Show & Sell events, essential to our fundraising efforts, while teaching our Scouts how to interact with the community. We are contacting local businesses in our community to seek support by providing space to host us in an area that increases foot traffic and visibility for our sale.

We seek space on **DATE & TIME**. We will ensure that our presence is non-intrusive and that the area is left clean and orderly after our event. Our Scouts are committed to promoting a positive and cooperative relationship with your business and customers.

We would be grateful if you would consider our request. Your support would be invaluable and make a significant difference in our efforts. We are open to discussing this further at your convenience. I can be reached at **YOUR CONTACT INFORMATION**.

Thank you for considering our request. We look forward to the possibility of working together to benefit our community.

Warm regards,

YOUR SIGNATURE

PRINT NAME

VOLUNTEER POSITION

PACK/TROOP/CREW XXXX

PHONE/EMAIL